**The next open meeting of the Senate of the University of Victoria is scheduled for Friday, November at 3:30 p.m. This meeting will be held in Sŋéqə ʔéʔləŋ (Sngequ House), Conference Rooms A & B and via [Zoom](#).**

**AGENDA** as reviewed by the Senate Committee on Agenda and Governance.

| | | |
|---|---|---|
| **1.** | **APPROVAL OF THE AGENDA** | **ACTION** |

**2.** **MINUTES**

    a.   October 4, 2024 **(SEN-NOV 1/24-1)**            **ACTION**

        Motion: That the minutes of the open session of the meeting of the Senate held on October 4, 2024 be approved and that the approved minutes be circulated in the usual way.

**3.** **BUSINESS ARISING FROM THE MINUTES**

**4.** **REMARKS FROM THE CHAIR**

**5.** **CORRESPONDENCE**

**6.** **PROPOSALS AND REPORTS FROM SENATE COMMITTEES**

    a.   Senate Committee on Agenda and Governance – Kevin Hall, Chair

        i.   Appointments to the 2024/2025 Senate standing committees    **ACTION**
           **(SEN-NOV 1/24-2)**

           Motion: That Senate approve the appointments to the 2024/2025 Senate standing committees for the terms indicated in the attached document.

ii.   Revisions to the Terms of Reference for the Senate Committee on Honorary        **ACTION**
       Degrees and Other Forms of Recognition **(SEN-NOV 1/24-3)**

       Motion: That Senate approve the proposed revisions to the Terms of
       Reference for the Senate Committee on Honorary Degrees and Other
       Forms of Recognition.

b.   Senate Committee on Awards – Maureen Ryan, Chair

   i.   2023/2024 Annual Report **(SEN-NOV 1/24-4)**                              **INFORMATION**

   ii.   New and Revised Awards                                                    **ACTION**
         **(SEN-NOV 1/24-5)**

         Motion: That Senate approve, and recommend to the Board of
         Governors that it also approve, the new and revised awards set out in
         the attached document:

         - Janina Wetselaar Award in Nursing (Revised)
         - Bonnie and Ken Putt Award* (Revised)
         - CSSE/EIC Vancouver Island Award (Revised)
         - John and Debby Neville Vikes Men's Rowing Award (New)
         - John and Debby Neville Vikes Women's Rowing Award (New)
         - Association of Women in Finance Award (New)
         - Dr. Angus McLaren Graduate Scholarship in Social History of
           Medicine, Sexuality, Reproduction and/or Gender* (New)
         - Audrey and Carl Mawby CFUW Saanich Peninsula Award*
           (Revised)
         - Harper Grey LLP Health Law Course Prize (New)
         - Level Up Award presented by Codename Entertainment*
           (Revised)
         - Lisa Koop Vikes Indigenous Athletic Award (New)
         - Lobstick Award* (New)
         - Ralston S Alexander, KC Memorial Award* (New)
         - University of Victoria Graduate Indigenous Language
           Revitalization Award (Revised)
         - University of Victoria Undergraduate Indigenous Language
           Revitalization Award (Revised)

         *Administered by the University of Victoria Foundation*

**7.  PROPOSALS AND REPORTS FROM FACULTIES**

a.  Faculty of Graduate Studies

  i.  Proposed Framework for Professional Doctorates  **INFORMATION**

  ii.  Proposed Professional Doctorate of Engineering  **INFORMATION**

**8.  PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST**

a.  Office of the Vice-President Academic and Provost Update  **INFORMATION**

b.  Enrolment Update  **INFORMATION**

c.  Annual Report on Resolution of Non-Academic Misconduct  **INFORMATION**
    Allegations **(SEN-NOV 1/24-6)**

**9.  OTHER BUSINESS**

**10.  ADJOURNMENT**

University
of Victoria

**Meeting of Senate**
**October 4, 2024**

**MINUTES**

An open meeting of the Senate of the University of Victoria was held on October 4, 2024 at 3:30 p.m. in the Senate and Board Chambers, Jamie Cassels Centre and via Zoom.

Kevin Hall called the meeting to order and offered a territorial acknowledgement.

1.   **APPROVAL OF THE AGENDA**

The agenda was approved as circulated.

2.   **REMARKS FROM THE CHAIR**

a.   **President's Report**

K. Hall welcomed all to the first Senate meeting of this academic year, noting that there were a lot of new faces both in-person and via Zoom. He reminded members there was always the possibility of technical issues and asked for patience while these issues were sorted out.

K. Hall reported that the Appointment Committee for the Registrar had unanimously recommended that Wendy Taylor be appointed as University Registrar. He congratulated W. Taylor on this well-deserved selection. He also noted that Alexandra D'Arcy's current one-year term as Interim Associate Vice-President Research (AVPR) was scheduled to end on April 30, 2025, and as such, a committee for an internal AVPR search would be struck in accordance with policy GV0350.  The campus-wide call for a committee will go out the second week of October, and the committee will start meeting in the new year.

K. Hall stated that the Office of the Vice-President Research and Innovation had appointed one of the world's foremost marine and climate scientists, UVic Professor Julia Baum, as Special Advisor, Climate.  In addition to being an expert in coral reef ecology, fisheries, and ocean climate change impacts and solutions, Professor Baum is a UVic President's Chair and the director of Coastal Climate Solutions Leaders, a first-of-its-kind graduate training program that prepares students to tackle the climate crisis.

K. Hall reported that Orientation 2024 was a big success this year. Thousands of students attended the New Residence Student Welcome, New Commuter Student Welcome, New International Student Welcome, and the Indigenous Week of Welcome. There were also department-specific orientations, club and group signups, and Thunderfest, which featured free music and sporting events. He commented on how wonderful it was to see the campus alive with activity again.

K. Hall spoke in detail about recent challenging issues on campus and emphasized the importance of fostering an environment where the free exchange of ideas, civil discourse and peaceful protest were welcomed.

K. Hall announced that UVic has ranked as a top performer according to the Sustainability Tracking, Assessment, and Rating System (STARS). He explained that STARS is a program of The Association for the Advancement of Sustainability in Higher Education. K. Hall specifically noted the university's following STARS achievements:

- 4th place under the Investment & Finance category for sustainable investment, committees for responsible investing, and investment disclosure.
- 8th under the Transportation category for campus fleets, student/employee modal split, and programs promoting sustainable transportation.
- a Platinum STARS rating overall, the highest rank possible through this program.

K. Hall thanked everyone who worked so hard to show our commitment to sustainability on our campus.

K. Hall reminded Senate of the annual Vikes Championship Breakfast on October 8 at 7:00 a.m. This is the biggest fundraiser of the year for student-athlete scholarships.

Finally, K. Hall reported on a number of awards:

- Paul F. Hoffman, adjunct professor in Earth and Ocean Sciences, won the prestigious Kyoto Prize in Basic Sciences. Akin to a mini-Nobel prize in science. Hoffman is receiving this award for over 50 years of research on global freezing and plate tectonics in the deep past, which formed the surface of the environment we know today. The presentation ceremony will be held in November in Kyoto, Japan.
- Alexandre Brolo (Chemistry) received the Canadian Society for Analytical Sciences and Spectroscopy's Gerhard Herzberg Award.
- Barbara Hawkins (Biology) won the 2024 Magister Teaching Award.
- Yang Shi (Mechanical Engineering) received the 2024 Institute of Electrical and Electronics Engineers Canada Outstanding Engineer Silver Medal Award.
- Stephen Lindsay (Psychology) has received the 2024 Clifford T. Morgan Distinguished Leadership Award from the Psychonomic Society.
- Aaron Devor (Sociology) received the King Charles III Coronation Medal.
- Francis Juanes (Biology) received the American Fisheries Societies' Award of Excellence for 2024.
- Royal Society of Canada (RSC) Fellowships were awarded to Lin Cai (Electrical and Computer Engineering), Carey Newman (Visual Arts), Janelle Jenstad (English), and Ryan Rhodes (Exercise Science, Physical and Health Education)
- RSC College of New Scholars, Artists and Scientists was awarded to Heidi Kiiwetinepinesiik Stark (School of Indigenous Governance)
- RSC Medals – Yvan Allaire Medal was awarded to Val Napoleon (Law), which recognizes outstanding contributions in governance of public and private organizations.

3.  **MINUTES**

    a.  **Special June 6, 2024 meeting**

        <u>Motion</u>: (B. Smith/J. Salinas)
        That the minutes of the special open session of the meeting of the Senate
        held on June 6, 2024 be approved and that the approved minutes be
        circulated in the usual way.

        **CARRIED**

4.  **BUSINESS ARISING FROM THE MINUTES**

There was none.

5.  **CORRESPONDENCE**

    a.  **University of Victoria Financial Statements as at March 31, 2024**

K. Hall introduced the university's financial statements.

A member of Senate asked whether there was an oversight and accountability structure for those who make budgetary decisions. Andrew Coward, Associate Vice-President Budget and Planning, commented on an article from the Globe and Mail on the state of universities' finances and how many universities are experiencing budgetary challenges. He further explained that the budget framework was approved by the university's Board of Governors.

In response to a question on the implications for budget cuts in the future, A. Coward noted there looked to be a positive enrollment trend.

K. Hall referred to the Budget and Planning's website for how the budget is set and the consultations undertaken in formulation.

6.  **PROPOSALS AND REPORTS FROM SENATE COMMITTEES**

    a.  **Senate Committee on Academic Standards**

        i.  **2023/2024 Annual Report**

On behalf of Dani Stinson, Chair of the Senate Committee on Academic Standards, Alivia Wang presented the annual report. There were no questions.

        ii.  **Undergraduate Application Date, Returning Students**

A. Wang introduced the proposal.

In response to a question from a member of Senate, Wendy Taylor, Registrar, reported that the Office of the Registrar and Enrolment Services was currently finalizing a proposal for the Senate Committee on Academic Standards recommending a harmonization of the application dates across campus.

Motion: (M. Hoorfar/S. Minshall)
That Senate approve the revisions to the Undergraduate Application
Dates for returning students to the Bachelor of Engineering or Bachelor
of Software Engineering programs in the Undergraduate Academic
Calendar.

**CARRIED**

### b. Senate Committee on Agenda and Governance

#### i. Senate Meeting Schedule

K. Hall introduced the memorandum provided to Senate for information.

Ada Saab, Associate University Secretary, provided Senate members with a summary of the memo distributed, noting that the Office of the University Secretary and the Office of Equity and Human Rights had been asked by the committee to work together to find possible solutions. Further information will be presented to Senate at a future meeting.

In response to a question from a member of Senate, A. Saab explained that the solution for accommodation or inclusion was still unknown at this time, but there were multiple possibilities to consider.

#### ii. Appointments to the 2024/2025 Senate standing committees

Phalguni Mukhopadhyaya presented the list of appointments to the various Senate committees. There were no questions.

Motion: (P. Mukhopadhyaya/J. Colby)
That Senate approve the appointments to the 2024/2025 Senate
standing committees for the terms indicated in the attached document.

**CARRIED**

### c. Senate Committee on Awards

#### i. New and Revised Awards

Maureen Ryan, Chair, introduced the listing of new and revised awards.

A member of Senate asked about the appropriate contact for the Ella Brown Memorial Annual Scholarship.  Lori Hunter, Director, Student Awards and Financial Aid, said she would investigate whether this wording was inaccurate.  A further question was asked about the Director of Concussion Lab position, as referenced in the Hartwig Industries Graduate Award in Concussion Research. L. Hunter noted she would follow up to ensure this position title was correct.

Motion: (M. Ryan/R. Gupta)
That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Bob Peart Graduate Scholarship in Terrestrial Parks & Protected Areas* (Revised)
- Computer Science Co-op Report Prize* (Revised)
- Ella Brown Memorial Annual Scholarship (New)
- Hartwig Industries Graduate Award in Concussion Research (Revised)
- Howard & Donna Denike Memorial Award* (Revised)
- Madden Family Graduate Scholarship in the Cognitive Neuroscience of Aging (New)
- Nicholas V. Galichenko Scholarship* (Revised)
- Richard L. Williams Memorial Scholarship* (Revised)
- Royal Jubilee Hospital School of Nursing Alumnae Assoc Student Award* (Revised)
- RPIA ACE Finance Award for BIPOC Students (Revised)
- Samit & Reshma Sharma Scholarship in Astronomy* (New)
- Samit & Reshma Sharma Scholarship in Earth and Ocean Sciences* (New)
- Samit & Reshma Sharma Scholarship in Mental Health and Addiction* (New)
- Barry Gough Scholarship for Marine Environmental History (New)
- Bentley Nichvolodoff Memorial Book Prize (Revised)
- Dr. Marion Porath Memorial Graduate Scholarship in Voice (Revised)
- Faculty of Humanities Travel and Learning Scholarship (Revised)
- Hutchinson Graduate Scholarship (Revised)
- Jeffrey Rubinoff Art as a Source of Knowledge Graduate Scholarship (Revised)
- Jim Ounsworth Undergraduate Award for Part-time Indigenous Students (Revised)
- Joseph Arvay Social Justice Award (Revised)
- Joseph Chell Graduate Scholarship in Mathematics (New)
- Joyce Clearihue Graduate Co-op Scholarship (Revised)
- Joyce Clearihue Undergraduate Co-op Scholarship (Revised)
- McCarthy Tetrault Scholarship in Memory of John Finlay (Revised)
- Rosy & Steven Chan Memorial Bursary (Revised)
- Joseph D. Clearihue Graduate Scholarship in Law (New)
- Dr. Stephen Anthony Welch Art History Scholarship (New)

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**CARRIED**

d.    **Senate Committee on Continuing Studies**

i.    **2023-24 Annual Report**

Jo-Anne Clarke, Chair of the committee, presented the annual report for Senate's information.

In response to a question on the pathway program, J. Clarke explained that this new pathway was meant to provide students with more choices for learning in different subject streams.

A member of Senate asked about the name change for the Division. J. Clarke outlined the discussions, and that discussions continued.

e.    **Senate Committee on Curriculum**

i.    **2023-2024 Annual Report**

David Scoones, Chair of the committee, presented the annual report for Senate's information. There were no questions.

ii.    **2024/2025 Cycle 3 Curriculum Submissions**

D. Scoones introduced the curriculum submissions. There were no questions.

> Motion: (A. Lepp/B. Smith)
> That Senate approve the curriculum changes recommended by the
> Faculties and the Senate Committee on Curriculum for inclusion in the
> January 2025 academic calendars.

**CARRIED**

> Motion: (M. Laidlaw/P. Loock)
> That Senate authorize the Chair of the Senate Committee on Curriculum
> to make small changes and additions that would otherwise unnecessarily
> delay the submission of items for the academic calendar.

**CARRIED**

f.    **Senate Committee on Learning and Teaching**

i.    **Academic Course Scheduling and Timetable Sequence Pattern Principles**

Li-Shih Huang, Chair of the committee, introduced the proposal.

A member of Senate indicated they had heard concerns that many faculties had long-standing practices outside of the established timetable schedule for standard pedagogical reasons. They asked if these practices would now need the approval of the Dean. Elizabeth Adjin-Tettey, Associate Vice-President Academic Programs, confirmed this was requested as this would allow the university to set a baseline and provide the opportunity for better data and transparency.

A Senator expressed the same concerns, advising that since the inconsistencies seemed quite large, an approval process practice would not be established before determining how many exemptions were required. E. Adjin-Tettey replied that there needed to be a consistent way of knowing what each unit was doing, and that similar requests could be submitted as a collective for efficiency.

A member of Senate expressed concerns about their 3-hour blocks for major and honours programs and that this should be an information-gathering exercise versus setting any policy. Another member of Senate agreed, given their 3-hour seminars, and asked if data could be gathered from the current schedule. W. Taylor said a rationale was needed when submitting non-standard requests outside the timetable to better understand why these courses are required.

Concerns were raised regarding coordinating with other units and the need for many requests, given the number of existing non-standard practices.

K. Hall suggested the proposal be referred to the committee to reflect on the discussion by Senate.

> Motion: (M. Hoorfar/J. Salinas)
> That Senate approve the addition of the academic course scheduling principles and approved timetable sequence patterns to the academic calendar effective May 2025.
>
> **TABLED**

g. **Senate Committee on Planning**

i. **Proposal to change the name of the Bachelor of Arts in Indigenous Language Proficiency**

E. Adjin-Tettey, Chair of the committee, introduced the proposal. A member of Senate asked to clarify the way the name of the new major would be stated in relation to the degree.

> Motion: (C. Harding/P. Loock)
> That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to change the name of the Bachelor of Arts in Indigenous Language Proficiency to Bachelor of Arts, Indigenous Language Proficiency in SENĆOŦEN, as described in the memorandum dated August 1, 2024.
>
> **CARRIED**

7. **PROPOSALS AND REPORTS FROM FACULTIES**

There were none.

8. **PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST**

a. **Office of the Vice-President Academic and Provost Update**

Elizabeth Croft, Vice-President Academic and Provost, outlined some of the orientation events that had recently occurred or were underway, such as student orientation, the new faculty and librarian orientation and the new academic leadership orientation.

E. Croft announced that the search for the inaugural Dean of the Faculty of Health was underway. Shortlisted candidates were expected to be on campus in late October for site visits and public presentations. She committed to keeping the campus updated going forward.

E. Croft noted that nominations for the REACH Awards were now being accepted until November 4, 2024. These prestigious awards recognize teaching and research excellence at UVic. She reminded members that there was also an award for advocacy and activism in EDI that was open to students, faculty, staff, and alumni.

E. Croft reminded Seante of the upcoming Stocktober event, which will mark Student Affairs' 12th annual fundraiser for the UVSS Food Bank & Free Store.

The establishment of a cross-discipline working group to review UVic's Academic Writing Requirement, co-chaired by academics in Humanities and Education, was announced. E. Croft noted this university-wide requirement for undergraduate students has not been reviewed or revised at the university level since 2014, and efforts are underway to ensure it's aligned with the evolving educational landscape, including digital competencies. There is a project page on the VPAC website with information, including working group membership: https://www.uvic.ca/vpacademic/about-contacts/news-initiatives/awr-2024.php.

E. Croft reported that an email was sent to all academics on September 16th, providing information and guidance regarding addressing disruptions and supporting respectful academic discourse. The university's approach to addressing disruption maintains an expectation that everyone abides by UVic policies, upholds academic freedom of faculty, and supports people's right to debate and protest.

Finally, E. Croft encouraged Senators to download and use the UVic Safety App, which supports quick contact with Campus Security, among other valuable features.

### b. 2023/24 Annual Report on Status of External Reviews of Academic Units

E. Adjin-Tettey introduced the report for Senate's information. There were no questions.

### c. Presentation – Transnational Education

Elango Elangovan, Associate Vice-President Global Engagement, presented Senate with an overview of Transnational Education (TNE) and the shift from student mobility to program mobility. E. Adjin-Tettey explained how TNE could work, and its use in higher education from the perspective of both the host and the awarding institutions. The presentation reviewed the institutions that already utilize TNEs and outlined instances of when TNEs were most successful.

A member of Senate asked about issues with host institutions who may not be in agreement with the host institution's culture. E. Elangovan explained how the university would follow the lead of the host institution, but if the curriculum did not work, the university would not enter into an agreement. E. Elangovan noted a playbook was being developed to have curriculum mapped out at the front end of talks with other institutions.

9. **OTHER BUSINESS**

    a. **Academic Important Dates**

A. Saab introduced the listing of Academic Important Dates.

In response to a question on the open letter sent by the UVSS regarding the cancellation of classes for Orange Shirt Day events, K. Hall reported that this matter would be examined over the next year. A member of Senate asked, given that students tend to go home for the holidays, how many students would be on campus if September 30 was on a Tuesday.  K. Hall said this would be investigated.

> Motion: (F. Kodar/M. Laidlaw)
> That Senate approve the Academic Important Dates for the period January 2026 through April 2026 for submission to the January 2025 undergraduate and graduate academic calendar publications.

**CARRIED**

    b. **Update on Senate Vacancies**

A. Saab provided members of Senate with an update on recent resignations and elections to Senate.

    c. **Election of Vice-Chair Senate**

K. Hall called for nominations for the Vice-Chair of Senate. A Senator nominated Annalee Lepp, who accepted the nomination. As there were no other nominations, A. Lepp was acclaimed as Vice-Chair.

    d. **Joint Senate Board Retreat**

A. Saab reminded members of Senate of the upcoming Joint Senate Board Retreat, noting Dr. Jessica Riddell was the keynote speaker. She outlined the event's focus as the role of governing bodies in supporting positive systems at the university.

There being no other business, the meeting was adjourned at 5:23 p.m.

| Name | In Attendance | Regrets | | Position |
|---|---|---|---|---|
| Adjin-Tettey, Elizabeth | X | | Associate Vice-President Academic Programs | By Invitation |
| Aikau, Hōlūlani | | X | Faculty of Human and Social Development | Elected by the Faculty |
| Andersen, Carrie | X | | University Secretary | Secretary of Senate |
| Andreotti, Vanessa | | X | Dean, Faculty of Education | Ex officio |
| Bacchus, Chantal | X | | Student Senator | Elected from the Student Societies |
| Bengtson, Jonathan | | X | University Librarian | Ex officio |
| Bhappu, Anita | | X | Dean, Peter B. Gustavson School of Business | Ex officio |
| Buller, Marion | X | | Chancellor | Ex officio |
| Campbell, Erin | | X | Faculty of Fine Arts | Elected by the Faculty Members |
| Caruncho, Hector | X | | Acting Head, Division of Medical Sciences | Additional Member |
| Clarke, Jo-Anne | X | | Dean, Division of Continuing Studies | Ex officio |
| Colby, Jason | X | | Faculty of Humanities | Elected by the Faculty Members |
| Croft, Elizabeth | X | | Vice-President Academic and Provost | Ex officio |
| Curran, Deborah | X | | Faculty of Law | Elected by the Faculty |
| Diether, Kelly | | X | Convocation Senator | Elected by the Convocation |
| Donovan, Kate | X | | Convocation Senator | Elected by the Convocation |
| Dudley, Dennine | X | | Faculty of Fine Arts | Elected by the Faculty |
| Dunsdon, Jim | X | | Associate Vice-President Student Affairs | By Invitation |
| Eagle, Chris | X | | Faculty of Science | Elected by the Faculty Members |
| Foss, Sonja | X | | Student Senator | Elected from the Student Societies |
| Gaudet, Loren | X | | Faculty of Humanities | Elected by the Faculty |
| Goodman, Emily | X | | Student Senator | Elected from the Student Societies |
| Gupta, Rishi | X | | Faculty of Engineering and Computer Science | Elected by the Faculty |
| Hall, Kevin | X | | President and Vice-Chancellor | Chair of Senate |
| Hallgrimsdottir, Helga | X | | Deputy Provost | By invitation |
| Hancock, Rob | X | | Faculty of Social Sciences | Elected by the Faculty Members |
| Harder, Lois | X | | Dean, Faculty of Social Sciences | Ex officio |
| Harding, Catherine | X | | Faculty of Fine Arts | Elected by the Faculty |
| Harris, Moronke | X | | Student Senator | Elected from the Student Societies |
| Hicks, Robin | X | | Dean, Faculty of Graduate Studies | Ex officio |
| Hodge, Jenn | | | Student Senator | Elected from the Student Societies |
| Hoorfar, Mina | X | | Dean, Faculty of Engineering and Computer Science | Ex officio |
| Humphreys, Sara | X | | Faculty of Humanities | Elected by the Faculty Members |
| Kalynchuk, Lisa | X | | Vice-President Research and Innovation | Ex officio |
| Kaminski, Norman | X | | Student Senator | Elected from the Student Societies |
| Kehoe, Inba | X | | Librarian, McPherson Library | Elected by Professional Librarians |
| Kennedy, Cole | X | | Student Senator | Elected from the Student Societies |
| Kodar, Freya | X | | Dean, Faculty of Law | Ex officio |
| Kuklev, Artem | X | | Student Senator | Elected from the Student Societies |
| Laidlaw, Mark | X | | Faculty of Science | Elected by the Faculty |
| Lawrence, Brenna | X | | Faculty of Education | Elected by the Faculty |
| Lepp, Annalee | X | | Dean, Faculty of Humanities | Ex officio |
| Lindgren, Allana | X | | Dean, Faculty of Fine Arts | Ex officio |
| Loock, Peter | X | | Dean, Faculty of Science | Ex officio |
| Maher, Evan | X | | Student Senator | Elected from the Student Societies |
| Mallidou, Anastasia | X | | Faculty of Human and Social Development | Elected by the Faculty Members |
| Marks, Lynne | X | | Faculty of Humanities | Elected by the Faculty |
| Martin, Travis | X | | Faculty of Science | Elected by the Faculty |
| McGinnis, Martha | X | | Faculty of Graduate Studies | Elected by the Faculty |
| Minshall, Simon | X | | Faculty of Human and Social Development | Elected by the Faculty |
| Morrissey, Isabella | | X | Student Senator | Elected from the Student Societies |
| Mukhopadhyaya, Phalguni | X | | Faculty of Engineering and Computer Science | Elected by the Faculty Members |
| Nair, Sudhir | X | | Peter B. Gustavson School of Business | Elected by the Faculty |
| Newcombe, Andrew | | | Faculty of Law | Elected by the Faculty |
| Nowell, April | | | Faculty of Social Sciences | Elected by the Faculty |
| Prest, Anita | X | | Faculty of Education | Elected by the Faculty |
| Prince, Michael | X | | A/Dean, Faculty of Human and Social Development | Ex officio |
| Rose-Redwood, CindyAnn | X | | Faculty of Social Sciences | Elected by the Faculty |
| Ryan, Anthony | X | | Student Senator | Elected from the Student Societies |
| Ryan, Maureen | X | | Faculty of Human and Social Development | Elected by the Faculty Members |
| Saab, Ada | X | | Associate University Secretary | By Invitation |
| Salinas, Justin | X | | Student Senator | Elected from the Student Societies |
| Smith, Brock | X | | Peter B. Gustavson School of Business | Elected by the Faculty |
| Starkey, Ayla | X | | Student Senator | Elected from the Student Societies |
| Stinson, Danu | | X | Faculty of Graduate Studies | Elected by the Faculty |
| Struchtrup, Henning | X | | Faculty of Engineering and Computer Science | Elected by the Faculty |
| Stuart, Thomas | X | | Continuing Sessional | Elected by the Continuing Sessionals |
| Taylor, Wendy | X | | Registrar | By Invitation |
| Thombs, Paige | X | | Student Senator | Elected from the Student Societies |
| Walshaw, Jill | X | | Faculty of Humanities | Elected by the Faculty Members |
| Wang, Alivia | X | | Convocation Senator | Elected by the Convocation |
| Weaver, Andrew | X | | Faculty of Science | Elected by the Faculty Members |
| Wyatt, Victoria | X | | Convocation Senator | Elected by the Convocation |
| Zhou, Lina | | | Faculty of Engineering and Computer Science | Elected by the Faculty Members |

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA
# Effective October 4, 2024

*EX OFFICIO* MEMBERS - University Act: Section 35 (2) (a-f)
Chancellor: Marion Buller (31/12/27)
President and Vice-Chancellor: Kevin Hall (Chair)
Vice-President Academic and Provost: Elizabeth Croft
Vice-President Research and Innovation: Lisa Kalynchuk
Dean of Peter B. Gustavson School of Business: Anita Bhappu
Dean of Education: Vanessa Andreotti
Dean of Engineering: Mina Hoorfar
Dean of Continuing Studies: JoAnne Clarke
Dean of Fine Arts: Allana Lindgren
Dean of Graduate Studies: Robin Hicks
Dean of Humanities: Annalee Lepp (Vice-Chair)
Acting Dean of HSD: Michael Prince
Dean of Law: Freya Kodar
Dean of Science: Peter Loock
Dean of Social Sciences: Lois Harder
University Librarian: Jonathan Bengtson

## MEMBERS ELECTED BY THE FACULTIES
 - Section 35 (2) (g)

| | |
|---|---|
| BUSI: | Sudhir Nair (30/6/25) |
| | Brock Smith (30/6/27) |
| EDUC: | Breanna Lawrence (30/6/25) |
| | Anita Prest (30/6/26) |
| ENGR : | Rishi Gupta (30/6/25) |
| | Henning Struchtrup (30/6/26) |
| FINE: | Dennine Dudley (30/6/27) |
| | Catherine Harding (30/6/25) |
| GRAD: | Martha McGinnis (30/6/26) |
| | Danu Stinson (30/6/25) |
| HSD: | Hokulani Aikau (30/6/27) |
| | Simon Minshall (30/6/25) |
| HUMS: | Loren Gaudet (30/6/25) |
| | Lynne Marks (30/6/27) |
| LAW: | Deborah Curran (30/6/25) |
| | Andrew Newcombe (30/6/26) |
| SCIE: | Mark Laidlaw (30/6/26) |
| | Travis Martin (30/6/26) |
| SOSC: | April Nowell (30/6/27) |
| | CindyAnn Rose-Redwood (30/6/26) |

## MEMBERS ELECTED BY THE FACULTY MEMBERS
 - Sections 35 (2) (g)

| | |
|---|---|
| Erin Campbell (FINE) | (30/6/26) |
| Jason Colby (HUMS) | (30/6/27) |
| Chris Eagle (SCIE) | (30/6/26) |
| Rob Hancock (SOSC) | (30/6/27) |
| Sara Humphreys (HUMS) | (30/6/26) |
| Anastasia Mallidou (HSD) | (30/6/26) |
| Phalguni Mukhopadhyaya (ENGR) | (30/6/25) |
| Maureen Ryan (HSD) | (30/6/27) |

## MEMBERS ELECTED BY THE FACULTY MEMBERS *(continued)*

| | |
|---|---|
| Jill Walshaw (HUMS) | (30/6/25) |
| Andrew Weaver (SCIE) | (30/6/27) |
| Lina Zhou (ENGR) | (30/6/26) |
| Vacancy | (30/6/26) |

## MEMBERS ELECTED FROM THE STUDENT SOCIETIES – Section 35 (2) (h)

| | |
|---|---|
| Chantal Bacchus (LAW) | (30/6/25) |
| Sonja Foss (SOSC) | " |
| Emily Goodman (SOSC) | " |
| Moronke Harris (GRAD) | " |
| Jenn Hodge (HUMS) | " |
| Norman Kaminski (BUSI) | " |
| Cole Kennedy (GRAD) | " |
| Artem Kuklev (SOSC) | " |
| Evan Maher (ENGR) | " |
| Isabella Morrissey (SCIE) | " |
| Anthony Ryan (FINE) | " |
| Justin Salinas (HUMS) | " |
| Ayla Starkey (SOSC) | " |
| Paige Thombs (GRAD) | " |
| Vacancy (EDUC) | " |
| Vacancy (HSD) | " |

## MEMBERS ELECTED BY THE CONVOCATION – Section 35 (2) (i)

| | |
|---|---|
| Kelly Diether | (30/06/27) |
| Kate Donovan | (30/06/27) |
| Alivia Wang | (30/06/27) |
| Victoria Wyatt | (30/06/27) |

## ADDITIONAL MEMBERS - Section 35 (2) (k)
Acting Head, Division of Medical Sciences:
                Hector Caruncho
Member elected by the Professional Librarians:
                Inba Kehoe (30/06/27)
Continuing Sessional: Thomas Stuart (30/06/26)

## SECRETARY OF SENATE - Section 64 (2)
University Secretary:  Carrie Andersen

## BY INVITATION - Seated with specified speaking rights
Deputy Provost:  Helga Hallgrímsdóttir
AVP Student Affairs: Jim Dunsdon
AVP Academic Programs: Elizabeth Adjin-Tettey
Registrar:  Wendy Taylor
Associate University Secretary:  Ada Saab

| University of Victoria | Senate Committee on Agenda and Governance | **MEMO** |
|---|---|---|

**Date:**     October 18, 2024

**To:**     Senate

**From:**     Senate Committee on Agenda and Governance

**Re:**     **Appointments to the 2024/2025 Senate standing committees**

The Senate Committee on Agenda and Governance nominations sub-committee met on October 18, 2024 to consider appointments to the 2024/2025 Senate standing committees.

The Senate Committee on Agenda and Governance recommends to Senate the approval of appointments indicated in bold text in the attached document. New members are appointed for 3-year terms from July 1, 2024 to June 30, 2027 while student members are appointed for one-year terms from July 1, 2024 to June 30, 2025.

**Recommended Motion:**
    That Senate approve the appointments to the 2024/2025 Senate standing committees for the terms indicated in the attached document.

Respectfully submitted,
**2024/2025 Senate Committee on Agenda and Governance**
Kevin Hall, Chair, President and Vice-Chancellor*
Annalee Lepp, Vice-Chair, Faculty of Humanities*
Carrie Andersen, University Secretary
Jason Colby, Faculty of Humanities
Elizabeth Croft, Vice-President Academic and Provost
Moronke Harris, Student Senator*
Inba Kehoe, Libraries*
Mark Laidlaw, Faculty of Science
Martha McGinnis, Faculty of Graduate Studies
Phalguni Mukhopadhyaya, Faculty of Engineering and Computer Science*
Alivia Wang, Convocation Senator
Ada Saab (Secretary), Associate University Secretary*
Kathy MacDonald (Recording Secretary), Senator Coordinator*

*members of the Nominations Sub-committee

/attachment

# 2024- 2025 Senate Committees

## Senate Committee on Appeals

| Name | Faculty or Department | Term |
|---|---|---|
| Kathy Chan (co-Chair) (NS)<br>Janna Promislow (co-Chair) (NS) | Law | 2026 (2020) |
| Mauricio Garcia-Barrera (Vice-Chair) (NS) | Graduate Studies | 2025 (2018) |
| Kenneth Stewart (NS) | Social Sciences | 2025 (2022) |
| Lina Zhou (S) | Engineering and Computer Science | 2026 (2023) |
| Stuart Snaith (NS) | Peter B. Gustavson School of Business | 2026 (2023) |
| Leslee Francis Pelton (NS) | Education | 2027 (2024) |
| Mark Laidlaw (S) | Science | 2026 (2020) |
| Jill Walshaw (S) | Humanities | 2027 (2024) |
| Simon Minshall (S) | Human & Social Development | 2027 (2024) |
| Vacancy (S) | Fine Arts | 2027 (2024) |
| Norman Kaminski (S) | Student Senator | 2025 (2024) |
| Artem Kuklev (S) | Student Senator | 2025 (2024) |
| **Isabella Morrissey (S)** | **Student Senator** | **2025 (2024)** |
| Jeffrey Bruton (NS) | Student Representative (GSS) | 2025 (2023) |
| Ada Saab (Secretary) | Associate University Secretary | |

(S) – Senator
(NS) – non Senator

Updated: October 21, 2024

## Senate Committee on Awards

| Name | Faculty or Department | Term |
|---|---|---|
| Maureen Ryan (S) (Chair) | Human & Social Development | 2027 (2021) |
| Rishi Gupta (S) | Engineering and Computer Science | 2025 (2022) |
| Vacancy | Peter B. Gustavson School of Business | 2027 (2024) |
| CindyAnn Rose-Redwood (S) | Social Sciences | 2026 (2023) |
| Leslee Francis Pelton (NS) | Graduate Studies | 2027 (2021) |
| Alyssa Manankil (NS) | Alumni Association | 2027 (2021) |
| Justin Salinas | Student Senator | 2025 (2023) |
| Sarah Roberts (NS) | Student Representative (GSS) | 2025 (2023) |
| John Dower (NS) | Chair, Faculty of Graduate Studies Awards Committee | (ex officio) |
| Donja Roberts (NS) | Scholarships Officer, Faculty of Graduate Studies | (ex officio) |
| Wendy Taylor (NS) | Registrar | (ex officio) |
| **Thomas Stuart (S)** | **President's nominee** | **2025 (2024) (ex officio)** |
| Lori Hunter (NS) | Director, Student Awards and Financial Aid | (ex officio) |
| Amanda Thornborough (Secretary) | Student Awards & Financial Aid | |

(S) – Senator
(NS) – non Senator

## Senate Committee on Learning and Teaching

| Name | Faculty or Department | Term |
|------|----------------------|------|
| Li-Shih Huang (NS) (Chair) | Graduate Studies | 2027 (2024) |
| Kirstin Lane (NS) | Education | 2026 (2023) |
| Travis Martin (S) | Science | 2026 (2023) |
| Vacancy | Engineering and Computer Science | 2027 (2024) |
| Erin Campbell (S) | Fine Arts | 2026 (2020) |
| Brock Smith (S) | Peter B. Gustavson School of Business | 2025 (2022) |
| Miranda Angus (NS) | Continuing Studies | 2025 (2022) |
| April Nowell (S) | Social Sciences | 2027 (2024) |
| Lynne Marks (S) | Humanities | 2027 (2021) |
| Anastasia Mallidou (S) | Human & Social Development | 2026 (2023) |
| Deborah Curran (S) | Law | 2025 (2022) |
| Vacancy | Medical Sciences | 2027 (2024) |
| Emily Goodman (S) | Student Senator | 2025 (2024) |
| Cole Kennedy (S) | Student Senator | 2025 (2024) |
| Isabelle Easton (NS) | Student Representative (UVSS) | 2025 (2024) |
| Bunni Williams (NS) | Student Representative (UVSS) | 2025 (2023) |
| Nahid Pourdolat Safari (NS) | Student Representative (GSS) | 2025 (2023) |
| **Farzana Himani (NS)** | **Alumni Association** | **2027 (2024)** |
| Matt Huculak (NS) | Library, (FALC) | 2025 (2022) |
| Victoria Wyatt (S) | Convocation Senator | 2027 (2024) |
| Courtney Lundrigan (NS) | University Librarian's designate | 2025 (2024) (ex officio) |
| Wency Lum (NS) | Associate Vice-President Systems & Chief Information Officer | (ex officio) |
| Andrea Giles (NS) | Executive Director, Cooperative Education and Career Services | (ex officio) |
| Shailoo Bedi (NS) | Executive Director, Learning and Teaching Support and Innovation | (ex officio) |
| Vacancy | Technology Integrated Learning Centre | (ex officio) |
| Vacancy | President or nominee | 2025 (2024) (ex officio) |
| Elizabeth Adjin-Tettey (NS) | Associate Vice-President Academic Programs | (ex officio) |
| Ada Saab (Secretary) | Associate University Secretary | |

(S) – Senator
(NS) – non Senator

Updated: October 21, 2024

## Senate Committee on Continuing Studies

| Name | Faculty or Department | Term |
|---|---|---|
| Jo-Anne Clarke (S) (Chair) | Dean, Continuing Studies | (ex officio) |
| Brock Smith (S) | Peter B. Gustavson School of Business | 2027 (2024) |
| Doug Magnuson (NS) | Education | 2025 (2022) |
| Jens Weber (NS) | Engineering and Computer Science | 2026 (2023) |
| Alexis Luko (NS) | Fine Arts | 2026 (2023) |
| Vacancy | Human & Social Development | 2027 (2024) |
| Li-Shih Huang (NS) | Humanities | 2027 (2021) |
| Vacancy | Law | 2027 (2024) |
| Chris Eagle (S) | Science | 2026 (2023) |
| Helen Kurki (NS) | Social Sciences | 2025 (2022) |
| **Chantal Bacchus (S)** | **Student Senator** | **2025 (2024)** |
| Jeffrey Bruton (NS) | Student Representative (GSS) | 2025 (2023) |
| Solange Nicholson (NS) | Student Representative from diploma or certificate program in Continuing Studies | 2025 (2024) |
| Natasha Thambirajah (NS) | Alumni Association | 2025 (2022) |
| Kate Donovan (S) | Convocation Senator | 2027 (2024) |
| Vacancy | President or nominee | 2025 (2024) (ex officio) |
| Elizabeth Adjin-Tettey (NS) | Chair, Senate Committee on Planning | (ex-officio) |
| Kirsten Kopp (Secretary) | Continuing Studies | |

(S) – Senator
(NS) – non Senator

Updated: October 21, 2024

# Senate Committee on Honorary Degrees and Other Forms of Recognition

| Name | Faculty or Department | Term |
|---|---|---|
| Marion Buller (S) (Chair) | Chancellor | (ex officio) |
| Anita Prest (S) | Education | 2027 (2024) |
| Denise Cloutier (NS) | Social Sciences | 2026 (2020) |
| Jonathan Bengtson (S) | University Librarian | 2025 (2022) |
| Elena Pnevmonidou (NS) | Humanities | 2025 (2019) |
| Andrew Weaver (S) | Science | 2027 (2024) |
| Sara Humphreys (S) | Humanities | 2026 (2020) |
| **Chantal Bacchus (S)** | **Student Senator** | **2025 (2024)** |
| Saeed Rezvani (NS) | Alumni Association | 2027 (2024) |
| Kevin Hall (S) | President and Vice-Chancellor | (ex officio) |
| Jennifer Vornbrock (NS) | Executive Director, Community & Government Relations | (ex officio) |
| Ada Saab (Secretary) | Associate University Secretary | |

(S) – Senator
(NS) – non Senator

Updated: October 21, 2024

| University of Victoria | Senate Committee on Agenda and Governance | **MEMO** |

**Date:** October 18, 2024

**To:** Senate

**From:** Senate Committee on Agenda and Governance

**Re:** **Revisions to the Terms of Reference for the Senate Committee on Honorary Degrees and Other Forms of Recognition**

Recently, members of the Senate Committee on Honorary Degrees and Other Forms of Recognition recommended the university develop a policy on revoking honorary degrees in rare and exceptional circumstances.

This proposal was made in the context of issues faced at other universities. Post-secondary institutions continue to reckon with honorary degree recipients whose words or actions are inconsistent with the university's values and where maintaining the honorary degree could bring the university into disrepute. An environmental scan of universities across Canada showed that most of UVic's comparators do not have policy or procedure for how they will consider revoking an honorary degree, though some are in development. In those who did have such processes, the guidance provided was varied. Nevertheless, there were common elements which have been drawn upon in the work undertaken for the University of Victoria.

At its April 17, 2024 and October 18, 2024 meetings, the Senate Committee on Agenda and Governance reviewed and approved the revisions to the Terms of Reference for the Senate Committee on Honorary Degrees and Other Forms of Recognition.

**Proposed Changes to Terms of Reference:**
Using the results of the environmental scan, as well as feedback from the members of the Senate Committee on Honorary Degrees and Other Forms of Recognition, the proposed revision to the committee's terms of reference is attached. This new version adds criteria and procedures for how the university would address exceptional proposals to revoke an honorary degree.

In summary, the proposed changes focus on the following committee areas:

- standard for revoking an honorary degree – rare and exceptional circumstances in which the honorary degree recipient has caused egregious harm, or whose words or actions or the maintaining of the honorary degree would be inconsistent with UVic's mission, vision, or values, or would bring the university into disrepute;

- procedures for how university community members may bring their concerns regarding honorary degree recipients to the committee's attention and how the committee will be required to evaluate the request and arrive at a recommendation, with due consideration of natural justice and procedural fairness;

- list the resolutions that the committee may make and how the committee communicates this to Senate; and

- set out the action that Senate and the President will take after a recommendation is made.

These changes are intended to be accessible and are written in plain language while recognizing that there are legal standards that the university must meet, and that the committee can and should obtain legal advice if it is considering revoking an honorary degree.

**Recommended motion:**
> That Senate approve the proposed revisions to the Terms of Reference for the Senate Committee on Honorary Degrees and Other Forms of Recognition.

Respectfully submitted,
**2024/2025 Senate Committee on Agenda and Governance**
Kevin Hall, Chair, President and Vice-Chancellor
Annalee Lepp, Vice-Chair, Faculty of Humanities
Carrie Andersen, University Secretary
Jason Colby, Faculty of Humanities
Elizabeth Croft, Vice-President Academic and Provost
Moronke Harris, Student Senator
Inba Kehoe, Libraries
Mark Laidlaw, Faculty of Science
Martha McGinnis, Faculty of Graduate Studies
Phalguni Mukhopadhyaya, Faculty of Engineering and Computer Science
Alivia Wang, Convocation Senator
Ada Saab (Secretary), Associate University Secretary
Kathy MacDonald (Recording Secretary), Senator Coordinator

# University of Victoria

## Senate Committee on Honorary Degrees and Other Forms of Recognition
## Terms of Reference

The Senate Committee on Honorary Degrees and Other Forms of Recognition ("the Committee") shall:

1.  recommend to the Senate candidates for honorary degrees;

2.  recommend to the Senate additions to the convocation roll;

3.  recommend to the Senate changes to the criteria and qualifications for candidates for honorary degrees or for candidates for addition to the convocation roll;

4.  recommend to the Senate that it revoke an honorary degree; and

5.  make recommendations to the Senate on any other matters concerning forms of recognition which the Senate may refer to the Committee.

Senate standing and *ad hoc* committee meetings are normally closed. A committee may determine that the whole or part of any committee discussion or document presented to the committee shall be held in confidence.

**Composition**
- the Chancellor, Chair (*ex officio*, voting)
- the President or nominee (*ex officio*, voting)
- 6 members, at least 2 of whom must be members of Senate, who are either faculty members, a professional librarian or a continuing sessional instructor (voting)
- 1 Alumni Association representative (voting)
- 1 student member of Senate (voting)
- Executive Director, ~~University Ceremonies and Events~~Community and Government Relations (*ex officio*, non-voting)

  Total membership – 11 (10 voting)

The secretary of the committee is the Associate University Secretary.

**Criteria for the Selection of Candidates for Honorary Degrees**

1.  By awarding honorary degrees, the university attempts to recognize extraordinary achievement in community, national or international service, and honour individuals whose accomplishments are of such excellence that they provide, through example, inspiration and leadership to the graduates of the university.

2.  Candidates for honorary degrees must normally have an exceptional record of distinction and achievement in at least one of:
    a.  scholarship,
    b.  research,
    c.  teaching,
    d.  the creative arts, or

**TRACKED CHANGES**

    e.  public service.

3.  The Committee may recommend a candidate for an honorary degree if that candidate's distinction and achievement, though not fitting the categories listed above, manifests outstanding personal qualities that the Senate may wish to recognize and whose acceptance of an honorary degree would bring acclaim to the university.

4.  In making its recommendations, the Committee should attempt to reflect regional and cultural diversity and the character and diversity of the university itself. For each regular convocation, the Committee should try to recommend at least one candidate who has or had some connection with British Columbia or the university.

5.  Normally, individuals holding political office or a current appointment at the university are not eligible for consideration for honorary degrees.

6.  When the Senate decides to have a special convocation, it may establish special criteria for candidates for honorary degrees and the number of honorary degrees to be awarded at that special convocation.

7.  On occasion, candidates for honorary degrees may be selected so as to reflect a theme that, in the opinion of the Senate, is of importance to the university.

**Approval by Senate for Conferral of Honorary Degrees**

8.  Recommendations of candidates for honorary degrees will be considered at the closed meetings of the Senate.

9.  The Committee will recommend to the Senate that it approve the conferral of an honorary degree on a candidate.

10. If the Senate approves the recommendation from the Committee for conferral of an honorary degree, the candidate will be added to a pool (list) of candidates who should be offered honorary degrees.

    10.1    If an approved candidate accepts an honorary degree, the receipt of the honorary degree shall be scheduled at a time that is mutually convenient to the university and the candidate, provided that it is no longer than three years after placed in the pool.

    10.2    When necessary, the Committee may recommend that the Senate approve the convocation at which a candidate is to receive an honorary degree at the same time conferral of the honorary degree is approved.

11. A person recommended to the Senate for an honorary degree shall be placed in the pool only if two-thirds of the Senate members present vote in favour of approving the conferral of an honorary degree. Recommendations not meeting this requirement will automatically be referred back to the Committee.

12. The Secretary of the Committee shall maintain the pool of the candidates the Senate has decided should be offered honorary degrees. The Committee shall regularly provide the Senate with the list of names of candidates in the pool.

TRACKED CHANGES

13. If a candidate who has been added to the pool is not awarded an honorary degree within three years of being placed in the pool, that candidate is automatically removed from the pool unless the Senate, normally on the recommendation of the Committee, decides that the candidate should remain in the pool for up to three more years.

## Awarding of Honorary Degrees

14. Except in unusual circumstances and only at the discretion of the Senate, a candidate for honorary degree must attend a convocation ceremony to receive the honorary degree in person.

   14.1    If, after having indicated a willingness to accept an honorary degree, a candidate becomes incapacitated or dies, the honorary degree may be awarded at the discretion of the Chair of the Senate acting on behalf of the Senate.

## Revoking an Honorary Degree

15. Senate may revoke an honorary degree in rare and exceptional circumstances in which:

   (a) the recipient's words or actions, or the maintaining of an of an honorary degree, is inconsistent with the university's mission, institutional plans, or values, or brings the university into disrepute; or
   (b) the recipient's words or actions have caused egregious harm to individuals, groups, or land.

16. Individuals who have a concern about an honorary degree recipient may submit a signed written statement of concern to the University Secretary.

## Procedures for Nominating Candidates for Honorary Degrees

17. Members of convocation and members of the university community may send nominations for candidates for honorary degrees directly to the Committee; others who wish to nominate candidates must do so jointly with a member of convocation.

18. Nominations for candidates for honorary degrees should be in writing and should be sent to the Secretary of the Committee. Recommendations must include:

   a. a nomination letter including detailed specification and documentation of the candidate's distinctions and achievements;
   b. the current name and contact information of the candidate;
   c. the candidate's curriculum vitae; and
   d. two letters of support for the candidate.

## Procedures of the Committee

19. The Secretary of the Committee shall acknowledge the receipt of each nomination of a candidate for an honorary degree or revocation submission in writing.

20. The deliberations of the Committee shall take place in camera and are confidential to the Committee. The Committee shall not disclose to anyone, except by making a

recommendation to the Senate, what it decides about any of the ~~nominations~~ submissions it receives.

21. Members of the Committee who are involved in a nomination or revocation submission shall withdraw from the room when that candidate is under consideration by the Committee.

22. The Committee shall use criteria approved by the Senate for selecting or revoking those nominees to recommend to the Senate.

23. Normally the Committee shall consult with the appropriate Chair, Director, or Dean if the proposed candidate is recommended on the basis of distinction in an academic area represented at the University.

24. When the Committee recommends a candidate for an honorary degree to the Senate, it shall provide Senate with the nomination information and any other information the Committee deems appropriate.

25. The Committee shall meet at least twice annually ~~to consider nominations for honorary degrees~~.


26. Committee Procedures for the Revocation of an Honorary Degree

    26.1  If on first reading the information provided is deemed insufficient to meet the requirements under section 15.00, no further steps will be taken.

    26.2  The Committee will carefully consider all information provided to them, and may request additional information, documents, or additional written expert advice from any person.

    26.3  The Committee will make reasonable efforts to contact the honorary degree recipient (or, if that is not possible, their family or other representative) to request a response in writing. The Committee will inform the recipient (or their representative) of the concerns that have been raised and give them an opportunity to reply and submit any relevant information in writing.

    26.4  The Committee will decide on their recommendation to Senate by majority vote. The Committee may recommend that Senate revoke the honorary degree and will present the reasoning for this recommendation, and the information that the Committee relied upon, in writing.

    26.5  Recommendations of revocation of an honorand will be considered at the closed meetings of the Senate.


Approved and Revised by Senate:

June 12, 1974
April 1, 1981

<div style="border:1px solid red;display:inline-block"><span style="color:red">**TRACKED CHANGES**</span></div>

May 9, 1984
January 7, 1987
October 5, 1994
October 7, 1998
October 3, 2001
January 9, 2004
February 5, 2005
May 6, 2011
December 6, 2013
October 1, 2021
TBD

**CLEAN VERSION**

University of Victoria

# Senate Committee on Honorary Degrees and Other Forms of Recognition
## Terms of Reference

The Senate Committee on Honorary Degrees and Other Forms of Recognition ("the Committee") shall:

1. recommend to the Senate candidates for honorary degrees;

2. recommend to the Senate additions to the convocation roll;

3. recommend to the Senate changes to the criteria and qualifications for candidates for honorary degrees or for candidates for addition to the convocation roll;

4. recommend to the Senate that it revoke an honorary degree; and

5. make recommendations to the Senate on any other matters concerning forms of recognition which the Senate may refer to the Committee.

Senate standing and *ad hoc* committee meetings are normally closed. A committee may determine that the whole or part of any committee discussion or document presented to the committee shall be held in confidence.

## Composition
- the Chancellor, Chair (*ex officio*, voting)
- the President or nominee (*ex officio*, voting)
- 6 members, at least 2 of whom must be members of Senate, who are either faculty members, a professional librarian or a continuing sessional instructor (voting)
- 1 Alumni Association representative (voting)
- 1 student member of Senate (voting)
- Executive Director, Community and Government Relations (*ex officio*, non-voting)

    Total membership – 11 (10 voting)

The secretary of the committee is the Associate University Secretary.

## Criteria for the Selection of Candidates for Honorary Degrees

1. By awarding honorary degrees, the university attempts to recognize extraordinary achievement in community, national or international service, and honour individuals whose accomplishments are of such excellence that they provide, through example, inspiration and leadership to the graduates of the university.

2. Candidates for honorary degrees must normally have an exceptional record of distinction and achievement in at least one of:
    a. scholarship,
    b. research,
    c. teaching,
    d. the creative arts, or

**CLEAN VERSION**

    e.  public service.

3. The Committee may recommend a candidate for an honorary degree if that candidate's distinction and achievement, though not fitting the categories listed above, manifests outstanding personal qualities that the Senate may wish to recognize and whose acceptance of an honorary degree would bring acclaim to the university.

4. In making its recommendations, the Committee should attempt to reflect regional and cultural diversity and the character and diversity of the university itself. For each regular convocation, the Committee should try to recommend at least one candidate who has or had some connection with British Columbia or the university.

5. Normally, individuals holding political office or a current appointment at the university are not eligible for consideration for honorary degrees.

6. When the Senate decides to have a special convocation, it may establish special criteria for candidates for honorary degrees and the number of honorary degrees to be awarded at that special convocation.

7. On occasion, candidates for honorary degrees may be selected so as to reflect a theme that, in the opinion of the Senate, is of importance to the university.

**Approval by Senate for Conferral of Honorary Degrees**

8. Recommendations of candidates for honorary degrees will be considered at the closed meetings of the Senate.

9. The Committee will recommend to the Senate that it approve the conferral of an honorary degree on a candidate.

10. If the Senate approves the recommendation from the Committee for conferral of an honorary degree, the candidate will be added to a pool (list) of candidates who should be offered honorary degrees.

    10.1    If an approved candidate accepts an honorary degree, the receipt of the honorary degree shall be scheduled at a time that is mutually convenient to the university and the candidate, provided that it is no longer than three years after placed in the pool.

    10.2    When necessary, the Committee may recommend that the Senate approve the convocation at which a candidate is to receive an honorary degree at the same time conferral of the honorary degree is approved.

11. A person recommended to the Senate for an honorary degree shall be placed in the pool only if two-thirds of the Senate members present vote in favour of approving the conferral of an honorary degree. Recommendations not meeting this requirement will automatically be referred back to the Committee.

12. The Secretary of the Committee shall maintain the pool of the candidates the Senate has decided should be offered honorary degrees. The Committee shall regularly provide the Senate with the list of names of candidates in the pool.

CLEAN VERSION

13. If a candidate who has been added to the pool is not awarded an honorary degree within three years of being placed in the pool, that candidate is automatically removed from the pool unless the Senate, normally on the recommendation of the Committee, decides that the candidate should remain in the pool for up to three more years.

## Awarding of Honorary Degrees

14. Except in unusual circumstances and only at the discretion of the Senate, a candidate for honorary degree must attend a convocation ceremony to receive the honorary degree in person.

14.1    If, after having indicated a willingness to accept an honorary degree, a candidate becomes incapacitated or dies, the honorary degree may be awarded at the discretion of the Chair of the Senate acting on behalf of the Senate.

## Revoking an Honorary Degree

15. Senate may revoke an honorary degree in rare and exceptional circumstances in which:

    (a) the recipient's words or actions, or the maintaining of an of an honorary degree, is inconsistent with the university's mission, institutional plans, or values, or brings the university into disrepute; or
    (b) the recipient's words or actions have caused egregious harm to individuals, groups, or land.

16. Individuals who have a concern about an honorary degree recipient may submit a signed written statement of concern to the University Secretary.

## Procedures for Nominating Candidates for Honorary Degrees

17. Members of convocation and members of the university community may send nominations for candidates for honorary degrees directly to the Committee; others who wish to nominate candidates must do so jointly with a member of convocation.

18. Nominations for candidates for honorary degrees should be in writing and should be sent to the Secretary of the Committee. Recommendations must include:

    a. a nomination letter including detailed specification and documentation of the candidate's distinctions and achievements;
    b. the current name and contact information of the candidate;
    c. the candidate's curriculum vitae; and
    d. two letters of support for the candidate.

## Procedures of the Committee

19. The Secretary of the Committee shall acknowledge the receipt of each nomination of a candidate for an honorary degree or revocation submission in writing.

**CLEAN VERSION**

20. The deliberations of the Committee shall take place in camera and are confidential to the Committee. The Committee shall not disclose to anyone, except by making a recommendation to the Senate, what it decides about any of the submissions it receives.

21. Members of the Committee who are involved in a nomination or revocation submission shall withdraw from the room when that candidate is under consideration by the Committee.

22. The Committee shall use criteria approved by the Senate for selecting or revoking those nominees to recommend to the Senate.

23. Normally the Committee shall consult with the appropriate Chair, Director, or Dean if the proposed candidate is recommended on the basis of distinction in an academic area represented at the University.

24. When the Committee recommends a candidate for an honorary degree to the Senate, it shall provide Senate with the nomination information and any other information the Committee deems appropriate.

25. The Committee shall meet at least twice annually.

26. Committee Procedures for the Revocation of an Honorary Degree

    26.1  If on first reading the information provided is deemed insufficient to meet the requirements under section 15.00, no further steps will be taken.

    26.2  The Committee will carefully consider all information provided to them, and may request additional information, documents, or additional written expert advice from any person.

    26.3  The Committee will make reasonable efforts to contact the honorary degree recipient (or, if that is not possible, their family or other representative) to request a response in writing. The Committee will inform the recipient (or their representative) of the concerns that have been raised and give them an opportunity to reply and submit any relevant information in writing.

    26.4  The Committee will decide on their recommendation to Senate by majority vote. The Committee may recommend that Senate revoke the honorary degree and will present the reasoning for this recommendation, and the information that the Committee relied upon, in writing.

    26.5  Recommendations of revocation of an honorand will be considered at the closed meetings of the Senate.

Approved and Revised by Senate:

June 12, 1974
April 1, 1981
May 9, 1984

CLEAN VERSION

January 7, 1987
October 5, 1994
October 7, 1998
October 3, 2001
January 9, 2004
February 5, 2005
May 6, 2011
December 6, 2013
October 1, 2021
TBD

University of Victoria | Senate Committee on Awards

# MEMO

| | |
|---|---|
| **Date:** | October 15, 2024 |
| **To:** | Senate |
| **From:** | Senate Committee on Awards |
| **Re:** | **2023/2024 Annual Report** |

The Terms of Reference for the Senate Committee on Awards define its scope and relationship with Senate and other Senate committees. Annually in October, the committee presents a report to Senate on its business and proceedings over the previous academic year.

The Senate Committee on Awards met 12 times from July 2023 to June 2024:

| | | | |
|---|---|---|---|
| July 14, 2023 | August 16, 2023 | September 11, 2023 | October 11, 2023 |
| November 8, 2023 | December 6, 2023 | January 12, 2024 | February 5, 2024 |
| March 13, 2024 | April 8, 2024 | May 13, 2024 | June 19, 2024 |

During that year the Senate Committee on Awards approved **88** (95) new awards and **152** (126) revised awards for undergraduate and graduate students.
In the May 2023 to April 2024 academic year there were **5,401** (4,244) scholarships awarded to **3,832** (3,203) undergraduate students, with a total value of **$12,569,581.74** ($11,487,780.89).

*NOTE: Previous year's (2022/2023) figures are shown in brackets. Scholarships included in this report were adjudicated on the basis of academic performance in 2022-2023.*

For the 2023/2024 academic year, guided by the UVic Strategic Framework 2018-2023, our ability to offer a modified undergraduate scholarship program supported the strategy to attract, support and develop a diverse community of talented students, faculty and staff through enhanced resources.

This report reflects changes in the total number and values of scholarships offered in 2023/2024. It is important to note that the enhanced automatic entrance scholarship program that was introduced for the incoming classes of 2020/21 and 2021/21 was impacted by unforeseen grading changes in the secondary education system. The number of high achieving students increased dramatically and resulted in an unprecedented number of students admitted with averages of 85% and higher.

To ensure the financial sustainability of the entrance scholarship program, for the fall 2022 incoming class, base budget funded automatic renewable entrance scholarships were eliminated, scholarship values were lowered and the admission averages needed to qualify for automatic entrance scholarships were increased.

For 2023/2024, base budget funded automatic renewable entrance scholarships have not been reinstated. As a result, the cost of scholarship renewals will decline year by year until the majority of 2021/22 renewable scholarship recipients graduate in 2025. As each cohort of renewable scholarship recipients completes their programs of

study, the available scholarship budget will be used to increase the values of non-renewable scholarships. The impact of these improvements will be reflected in the 2024/25 annual report.

## ENTRANCE SCHOLARSHIP APPEALS

In 2023/2024 there were 16 entrance scholarship appeals considered by the Senate Committee on Awards of which 13 were approved and 3 not approved.

Of the entrance scholarship appeals received, 2 students were appealing to retain an offer of renewable scholarship and 14 were appealing to retain a non-renewable scholarship offer.

The 2 renewable scholarship appellants were requesting approval to retain a scholarship offer though their final grades were below the admission average required to qualify.

Of the non-renewable scholarship appellants, 11 were below the admission average required to retain their original scholarship offer, 3 were requesting approval to retain the scholarship at a reduced course load.

## IN-COURSE SCHOLARSHIP APPEALS

In 2023/24 there were 33 in-course scholarship appeals considered by the Senate Committee on Awards, of which 27 were approved and 6 not approved.

Of the in-course scholarship appellants, 26 were requesting approval to retain a renewable scholarship and 7 were appealing to retain a non-renewable scholarship.

With regards to the renewable scholarship appeals, 19 students who did not meet the minimum GPA requirement of 7.50 were requesting approval to retain the scholarship, 4 were requesting to retain the scholarship at a reduced course load and 3 were requesting a deferral of the scholarship.

Of the non-renewable scholarship appeals, 6 students were requesting approval to retain the scholarship at a reduced course load and 1 were requesting a deferral of the scholarship.

## ENTRANCE SCHOLARSHIPS

Student Awards and Financial Aid made offers of entrance scholarships to academically outstanding students from Canadian secondary schools, international secondary schools and Canadian colleges and universities. In 2023/24 UVic awarded **1,997** (1,090) entrance scholarships (non-renewable) to **1,423** (890) students with a value of **$4,051,791** ($2,760,035). In addition, **39** (45) students received donor funded renewable scholarships for a total value of **$279,368** ($302,500). The total of all entrance scholarships and awards from base budget, donor funded and endowed sources was **$4,331,159** ($3,062,535).

| Title of Scholarship | 2023 | 2022 | Value | Total Value 2023 | Total Value 2022 |
|---|---|---|---|---|---|
| Aga Khan Academy Scholarship | 1 | 1 | $ 22,500 | $ 22,500 | $ 22,500 |
| Ailsa & Roger Bishop Entrance Scholarship in Theatre | 0 | 1 | $ - | $ - | $ 4,000 |
| David H. Turpin National Entrance Scholarship | 1 | 1 | $ 5,000 | $ 5,000 | $ 5,000 |
| David Strong Entrance Scholarship | 1 | 1 | $ 5,000 | $ 5,000 | $ 5,000 |
| Elsa Eleonora Fagerberg & Clara Maria Fagerberg Entrance Scholarship | 0 | 1 | $ 5,000 | $ - | $ 5,000 |
| Fairfax Financial Ltd. Award | 1 | 1 | $ 6,000 | $ 6,000 | $ 6,000 |
| John Locke Malkin Entrance Scholarship | 2 | 2 | $ 6,000 | $ 12,000 | $ 10,000 |
| Joyce Family Foundation Award for Indigenous Students | 1 | 0 | $ 5,000 | $ 5,000 | $ - |
| Leeder Family Memorial Award in Economics | 1 | 0 | $ 3,868 | $ 3,868 | $ - |
| Leeder Family Memorial Award in Mathematics | 0 | 0 | $ - | $ - | $ - |
| Loran Scholarship | 0 | 0 | $ - | $ - | $ - |
| Maurice William Summerhayes Memorial Scholarship | 4 | 2 | $ 10,000 | $ 40,000 | $ 20,000 |
| National Entrance Scholarship | 5 | 4 | $ 5,000 | $ 25,000 | $ 20,000 |
| Richard Gilhooley and Karen Ockelton Scholarship | 0 | 1 | $ - | $ - | $ 6,000 |
| Robert and Ellen Pearce Scholarship | 2 | 3 | $ 5,000 | $ 10,000 | $ 15,000 |
| Schulich Leader Scholarship (Engineering) | 1 | 1 | $ 30,000 | $ 30,000 | $ 25,000 |
| Schulich Leader Scholarship (Science) | 1 | 1 | $ 25,000 | $ 25,000 | $ 20,000 |
| Seaborne-Langford Scholarship in Engineering | 2 | 0 | $ 1,000 | $ 2,000 | $ - |
| T.S. McPherson Entrance Scholarship | 5 | 6 | $ 5,000 | $ 25,000 | $ 30,000 |
| UVic Excellence Scholarship ($5,000) | 0 | 0 | $ - | $ - | $ - |
| UVic Excellence Scholarship ($6,000) | 8 | 10 | $ 6,000 | $ 48,000 | $ 60,000 |
| UVic Excellence Scholarship ($7,000) | 0 | 2 | $ - | $ - | $ 14,000 |
| Vikes International Athlete Award | 0 | 0 | $ - | $ - | $ - |
| Wilson S.C. Lai Scholarship | 3 | 7 | $ 5,000 | $ 15,000 | $ 35,000 |
| Totals | 39 | 45 | | $ 279,368 | $ 302,500 |

## IN-COURSE SCHOLARSHIPS

UVic awarded **2,787** (2,391) non-renewable in-course scholarships to **1,792** (1,551) students with a value of **$4,483,189.24** ($3,909,719.22).
In addition, **578\*\*** (717*) students received a renewal of their renewable scholarships for a total value of **$3,755,233.50** ($4,515,526.67).
The total value of all in-course scholarships and awards is **$8,238,422.74** ($8,425,245.89).

\*\*Total number of scholarship renewal recipients differs from above as three students received two different scholarship renewals and five students had their scholarships renewed in May 2023 and then again in January 2024.
\*Total number of scholarship renewal recipients differs from above as two students received two different scholarship renewals.

| Renewable Scholarships | 2023 | 2022 | Value | Total 2023 | Total 2022 |
|---|---|---|---|---|---|
| Aga Khan Academy Scholarship | 2 | 2 | $ 22,500.00 | $ 45,000.00 | $ 45,000.00 |
| Agamemnon Kasapi and Family Scholarship | 2 | 2 | $ 12,500.00 | $ 25,000.00 | $ 25,000.00 |
| Ailsa & Roger Bishop Entrance Scholarship in Theatre | 1 | 1 | $ 4,000.00 | $ 4,000.00 | $ 4,000.00 |
| Ailsa & Roger Bishop Entrance Scholarship in Theatre | 1 | 2 | $ 6,000.00 | $ 6,000.00 | $ 12,000.00 |
| Alan Steven John Award in Visual Arts | 1 | 0 | $ 9,000.00 | $ 9,000.00 | $ 0.00 |
| Albert Hung Chao Hong Scholarship in Int'l Business & Entrepreneurship | 3 | 0 | $ 1,500.00 | $ 9,000.00 | $ 0.00 |
| Blakes Scholars Award | 2 | 2 | $ 5,000.00 | $ 10,000.00 | $ 10,000.00 |
| Bob Worth Award in Economics | 2 | 1 | $ 2,500.00 | $ 5,000.00 | $ 2,500.00 |
| David H. Turpin National Entrance Scholarship | 2 | 2 | $ 5,000.00 | $ 10,000.00 | $ 10,000.00 |
| David Strong Entrance Scholarship | 0 | 1 | $ 5,000.00 | $ 0.00 | $ 5,000.00 |
| Elsa Eleonora & Clara Maria Fagerberg Scholarship | 2 | 2 | $ 5,000.00 | $ 10,000.00 | $ 10,000.00 |
| Fairfax Financial Ltd. Award | 2 | 2 | $ 6,000.00 | $ 12,000.00 | $ 12,000.00 |
| John Locke Malkin Entrance Scholarship | 2 | 3 | $ 5,000.00 | $ 10,000.00 | $ 15,000.00 |
| John Locke Malkin Entrance Scholarship | 7 | 7 | $ 6,000.00 | $ 42,000.00 | $ 42,000.00 |
| Langford-Seaborne Award for Indigenous Students in Humanities | 1 | 1 | $ 1,000.00 | $ 1,000.00 | $ 1,000.00 |
| Langford-Seaborne Award for Indigenous Students in Social Sciences | 1 | 1 | $ 1,000.00 | $ 940.00 | $ 1,000.00 |
| Leeder Family Memorial Award in Economics | 1 | 4 | varies | $ 3,664.30 | $ 12,196.38 |
| Leeder Family Memorial Award in Mathematics | 4 | 1 | varies | $ 14,798.00 | $ 3,461.00 |
| Loran Scholarship Renewal | 2 | 2 | varies | $ 12,331.20 | $ 9,369.29 |
| Mastercard Award in Cyber Security | 2 | 1 | $ 10,000.00 | $ 20,000.00 | $ 10,000.00 |
| Maurice William Summerhayes Scholarship | 9 | 10 | $ 10,000.00 | $ 90,000.00 | $ 100,000.00 |
| National Entrance Scholarship | 12 | 12 | $ 5,000.00 | $ 60,000.00 | $ 60,000.00 |
| Ray and Naomi Simpson | 3 | 5 | $ 3,000.00 | $ 9,000.00 | $ 15,000.00 |
| Richard Gilhooley and Karen Ockelton Scholarship | 1 | 0 | $ 6,000.00 | $ 6,000.00 | $ 0.00 |
| Robert & Ellen Pearce Scholarship | 5 | 4 | $ 5,000.00 | $ 25,000.00 | $ 20,000.00 |
| Schulich Leader Scholarship (Engineering) | 2 | 3 | $ 25,000.00 | $ 50,000.00 | $ 75,000.00 |
| Schulich Leader Scholarship (Science) | 4 | 2 | $ 20,000.00 | $ 80,000.00 | $ 40,000.00 |
| Scotiabank Scholarship for Law Students | 2 | 3 | $ 10,000.00 | $ 20,000.00 | $ 30,000.00 |
| Seaborne Langford Scholarship in Engineering | 1 | 1 | $ 1,000.00 | $ 1,000.00 | $ 1,000.00 |
| T.S. McPherson Entrance Scholarship | 1 | 0 | $ 3,000.00 | $ 3,000.00 | $ 0.00 |
| T.S. McPherson Entrance Scholarship | 9 | 3 | $ 5,000.00 | $ 45,000.00 | $ 15,000.00 |
| T.S. McPherson Entrance Scholarship | 0 | 2 | $ 4,500.00 | $ 0.00 | $ 9,000.00 |
| T.S. McPherson Entrance Scholarship | 10 | 12 | $ 6,000.00 | $ 60,000.00 | $ 72,000.00 |
| UVic Excellence Scholarship $7,000 | 173 | 201 | $ 7,000.00 | $ 1,211,000.00 | $ 1,407,000.00 |
| UVic Excellence Scholarship $7,000 ($3,500 awarded on appeal) | 2 | 1 | $ 3,500.00 | $ 7,000.00 | $ 3,500.00 |
| UVic Excellence Scholarship $6,500 | 1 | 20 | $ 6,500.00 | $ 6,500.00 | $ 130,000.00 |
| UVic Excellence Scholarship $6,000 | 288 | 316 | $ 6,000.00 | $ 1,728,000.00 | $ 1,896,000.00 |
| UVic Excellence Scholarship $6,000 ($3,000 awarded on appeal) | 3 | 7 | $ 3,000.00 | $ 9,000.00 | $ 21,000.00 |
| UVic Excellence Scholarship $5,000 | 8 | 68 | $ 5,000.00 | $ 40,000.00 | $ 340,000.00 |
| UVic Excellence Scholarship $5,000 ($2,500 awarded on appeal) | 0 | 0 | $ 2,500.00 | $ 0.00 | $ 0.00 |
| UVic Excellence Scholarship $2,500 | 2 | 2 | $ 2,500.00 | $ 5,000.00 | $ 5,000.00 |
| Walker Wood Foundation Scholarship in Social Sciences | 0 | 1 | $ 4,000.00 | $ 0.00 | $ 4,000.00 |
| Wilson S.C. Lai Scholarship ($2,500 awarded on appeal) | 0 | 1 | $ 2,500.00 | $ 0.00 | $ 2,500.00 |
| Wilson S.C. Lai Scholarship | 10 | 8 | $ 5,000.00 | $ 50,000.00 | $ 40,000.00 |
| **TOTALS** | **586** | **719** | | **$ 3,755,233.50** | **4,515,526.67** |

The following table shows the total in-course funds awarded by scholarship category, GPA range for the President's Scholarship and the number of awards per faculty or program. The budget for the President's Scholarship is proportionally allocated by the number of students in each faculty or program in relation to the total student population.

| | PRESIDENT'S SCHOLARSHIP | | | SCHOLARSHIP RENEWALS | | OTHER SCHOLARSHIPS | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| | AMOUNT | GPA RANGE | QTY | AMOUNT | QTY | AMOUNT | QTY | TOTALS |
| **SOCIAL SCIENCES** | $ 108,137.53 | 8.67-9.00 | 35 | $ 672,604.30 | 105 | $ 647,221.41 | 349 | $ 1,427,963.24 |
| **SCIENCE** | $ 95,219.48 | 8.75-9.00 | 44 | $ 965,963.60 | 146 | $ 561,978.27 | 259 | $ 1,623,161.35 |
| **HUMANITIES** | $ 72,927.00 | 8.38-9.00 | 27 | $ 370,165.60 | 60 | $ 402,138.14 | 190 | $ 845,230.74 |
| **ENGINEERING** | | | | | | | | |
| CIVE | $ 12,312.50 | 8.83-9.00 | 6 | $ 51,000.00 | 9 | $ 43,734.50 | 24 | $ 107,047.00 |
| BME | $ 0.00 | | 0 | $ 65,000.00 | 7 | $ 55,214.00 | 27 | $ 120,214.00 |
| BSEN | $ 10,000.00 | 9.00-9.00 | 3 | $ 209,000.00 | 30 | $ 34,312.00 | 16 | $ 253,312.00 |
| CENG | $ 0.00 | | 0 | $ 66,000.00 | 10 | $ 12,350.00 | 6 | $ 78,350.00 |
| MECH | $ 20,162.00 | 8.75-9.00 | 8 | $ 185,000.00 | 30 | $ 84,287.29 | 34 | $ 289,449.29 |
| CMSC | $ 31,799.50 | 8.75-9.00 | 13 | $ 244,000.00 | 37 | $ 63,218.52 | 32 | $ 339,018.02 |
| ELEC | $ 3,248.00 | 8.83-9.00 | 3 | $ 91,000.00 | 15 | $ 57,231.00 | 22 | $ 151,479.00 |
| **HUMAN & SOCIAL DEVELOPMENT** | | | | | | | | |
| HINF; PHSP | $ 10,709.00 | 8.80-9.00 | 3 | $ 0.00 | | $ 42,901.00 | 19 | $ 53,610.00 |
| NURS | $ 21,679.00 | 8.60-9.00 | 15 | $ 5,000.00 | 1 | $ 156,927.00 | 58 | $ 183,606.00 |
| PADM | $ 1,580.00 | 7.70-8.25 | 2 | $ 5,000.00 | 1 | $ 3,400.00 | 4 | $ 9,980.00 |
| CHIL | $ 3,047.54 | 8.56-8.63 | 2 | $ 12,000.00 | 2 | $ 34,690.00 | 15 | $ 49,737.54 |
| SOCW | $ 9,852.00 | 8.20-8.50 | 4 | $ 29,000.00 | 5 | $ 15,869.00 | 11 | $ 54,721.00 |
| **EDUCATION** | | | | | | | | |
| EPHE ,BSC | $ 14,383.00 | 8.89-9.00 | 5 | $ 105,000.00 | 17 | $ 168,951.60 | 75 | $ 288,334.60 |
| EDCD | $ 28,314.37 | 8.78-9.00 | 17 | $ 115,000.00 | 19 | $ 143,411.75 | 89 | $ 286,726.12 |
| **FINE ARTS** | | | | | | | | |
| General | $ 0.00 | | 0 | $ 0.00 | | $ 0.00 | | $ 0.00 |
| ARTH | $ 9,157.69 | 8.75-9.00 | 4 | $ 18,000.00 | 3 | $ 19,783.00 | 13 | $ 46,940.69 |
| MUSI | $ 10,850.00 | 8.69-8.84 | 5 | $ 116,000.00 | 18 | $ 213,456.00 | 86 | $ 340,306.00 |
| THEA | $ 5,278.00 | 8.38-8.63 | 4 | $ 79,000.00 | 13 | $ 44,361.00 | 22 | $ 128,639.00 |
| VISU | $ 11,390.00 | 8.25-8.88 | 3 | $ 70,000.00 | 11 | $ 49,026.20 | 25 | $ 130,416.20 |
| CREA | $ 8,643.00 | 8.57-8.78 | 4 | $ 97,000.00 | 16 | $ 56,739.00 | 30 | $ 162,382.00 |
| **BUSINESS** | $ 37,227.00 | 8.20-8.82 | 14 | $ 154,500.00 | 27 | $ 419,897.20 | 171 | $ 611,624.20 |
| **LAW** | $ 5,000.00 | 6.46-7.14 | 5 | $ 30,000.00 | 4 | $ 621,174.75 | 131 | $ 656,174.75 |
| **TOTALS** | $ 530,916.61 | | 226 | $ 3,755,233.50 | 586 | $ 3,952,272.63 | 1,708 | $ 8,238,422.74 |

Respectfully submitted,

**2024-2025 Senate Committee on Awards**
Maureen Ryan (Chair), Faculty of Human and Social Development
John Dower, Faculty of Graduate Studies
Leslee Francis Pelton, Faculty of Graduate Studies
Rishi Gupta, Faculty of Engineering and Computer Science
Lori Hunter, Student Awards and Financial Aid
Alyssa Manankil-Lakusta, Alumni Association Representative
Donja Roberts, Faculty of Graduate Studies
CindyAnn Rose-Redwood, Faculty of Social Sciences
Justin Salinas, Student Senator
Wendy Taylor, Office of the Registrar and Enrolment Management
Sarah Roberts, GSS Representative
Amanda Thornborough (Secretary), Student Awards and Financial Aid

**2023-2024 Senate Committee on Awards**
Maureen Ryan (Chair), Human and Social Development
Justin Salinas, Student Senator
John Dower, Faculty of Graduate Studies
Leslee Francis Pelton, Faculty of Graduate Studies
Rishi Gupta, Faculty of Engineering and Computer Science
Lori Hunter, Student Awards and Financial Aid
Alexandra (Sasha) Kovacs, President's Nominee, Theatre
Alyssa Manankil-Lakusta, Alumni Association Representative
Sudhir Nair, Peter B. Gustavson School of Business
Sarah Roberts, GSS Representative
Donja Roberts, Faculty of Graduate Studies
Wendy Taylor, Office of the Registrar and Enrolment Management
CindyAnn Rose-Redwood, Faculty of Social Sciences
Amanda Thornborough (Secretary), Student Awards and Financial Aid

**University of Victoria** | Senate Committee on Awards

# MEMO

**Date:** October 15, 2024

**To:** Senate

**From:** Senate Committee on Awards

**Re:** **New and Revised Awards**

The Senate Committee on Awards met on October 11, 2024 and approved a number of new and revised awards for Senate's approval. Terms contained within this document are defined in Appendix 1 and Terms of Reference for these awards are in Appendix 2.

**Recommended Motion:**

That the Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Janina Wetselaar Award in Nursing (Revised)
- Bonnie and Ken Putt Award* (Revised)
- CSSE/EIC Vancouver Island Award (Revised)
- John and Debby Neville Vikes Men's Rowing Award (New)
- John and Debby Neville Vikes Women's Rowing Award (New)
- Association of Women in Finance Award (New)
- Dr. Angus McLaren Graduate Scholarship in Social History of Medicine, Sexuality, Reproduction and/or Gender* (New)
- Audrey and Carl Mawby CFUW Saanich Peninsula Award* (Revised)
- Harper Grey LLP Health Law Course Prize (New)
- Level Up Award presented by Codename Entertainment* (Revised)
- Lisa Koop Vikes Indigenous Athletic Award (New)
- Lobstick Award* (New)
- Ralston S Alexander, KC Memorial Award* (New)
- University of Victoria Graduate Indigenous Language Revitalization Award (Revised)
- University of Victoria Undergraduate Indigenous Language Revitalization Award (Revised)

**\*** *Administered by the University of Victoria Foundation*

Respectfully submitted,
**2024/2025 Senate Committee on Awards**
Maureen Ryan (Chair), Faculty of Human and Social Development
John Dower, Faculty of Graduate Studies
Leslee Francis Pelton, Faculty of Education
Rishi Gupta, Faculty of Engineering and Computer Science
Lori Hunter, Student Awards and Financial Aid
Alyssa Manankil-Lakusta, Alumni Association Representative
Donja Roberts, Faculty of Graduate Studies
CindyAnn Rose-Redwood, Faculty of Social Sciences
Justin Salinas, Student Senator
Wendy Taylor, Office of the Registrar and Enrolment Management
Sarah Roberts, GSS Representative
Amanda Thornborough (Secretary), Student Awards and Financial Aid

**Appendix 1**

**Scholarships, medals and prizes**
Scholarships, medals and prizes are awarded to students primarily on the basis of academic merit. Other additional eligibility criteria, as specified in the terms of reference, will be considered when selecting recipients. Scholarships, medals and prizes for undergraduate students are administered by Student Awards and Financial Aid (SAFA). Detailed information about the terms of reference and application process (if applicable) for undergraduate scholarships, medals and prizes is available on the SAFA website.

**Awards**
UVic also offers non-repayable funding referred to as awards. Recipients are selected on the basis of the eligibility criteria specified in the terms of reference for each award. Eligibility criterion may include, but are not limited to, a minimum academic achievement, financial need, identifying with a group with historical and/or current barriers to equity, program of study or participation in a varsity sport.

Recipients of athletic awards are selected on the basis of the eligibility criteria specified in the terms of reference for the award and the requirements stipulated by U SPORTS; an organization external to UVic that establishes the funding rules for student athletes in varsity sport at participating universities in Canada.

According to U SPORTS regulations, student athletes receiving an athletic award in their entering year who have never participated in varsity sport at a post-secondary institution are not required to meet a minimum grade point average requirement.

Continuing student athletes must have passed a minimum of 9.0 units for credit with a minimum GPA of 3.0 in the preceding September to August terms of study. The total combined value of athletic awards cannot exceed the student's assessed tuition and mandatory fees for the terms in which they receive the funding.

**Bursaries**
Bursaries are non-repayable financial assistance awarded on the basis of financial need and satisfactory academic standing. There may be additional selection criteria specified in the terms of reference, but financial need is the primary selection criteria.

Detailed information about the online bursary application process is available on the SAFA website.

**Appendix 2**

**Terms for New and Revised Awards**

Additions are underlined

Deletions are ~~struck through~~

**Janina Wetselaar Award in Nursing (Revised)**
One award is given to an ~~academically outstanding~~ undergraduate student in the School of Nursing who:
- is in fourth year,
- is over the age of 35, and
- has demonstrated financial need.

Preference is for students who are single parents.  Further preference is for students who are currently a Licensed Practical Nurse (LPN) and, upon graduation, will be eligible to become a Registered Nurse (RN).  ~~is in fourth year and over the age of 35.~~  Students registered in at least 4.50 academic units per term are eligible for this award. Approval of the recipient is made by the Senate Committee on Awards upon the recommendation of the School of Nursing.

**Bonnie and Ken Putt\* (Revised)**
Two ~~One or more~~ awards, of $2,000 each, are given to transferring undergraduate women students entering second or third year or continuing undergraduate women students in any year in an Engineering degree program in the Faculty of Engineering and Computer Science. Students must have demonstrated leadership in an educational or community setting. Preference will be given to students who are the first-generation in their immediate family to attend post-secondary. Immediate family is defined as parents or grandparents.

Applicants must submit:
- a cover letter (maximum 500 words) describing your leadership skills in an educational or community setting,
- a letter of reference from someone (who is not related to you) who can attest to the leadership activity.

Approval of the recipient(s) will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

**CSSE/EIC Vancouver Island Award (Revised)**
Two ~~One or more~~ awards of at least $2,000 each are given to undergraduate students entering their second or third academic year in any accredited undergraduate engineering program (registered in 2A or higher) who:

a) are Canadian citizens or permanent residents
b) have graduated from a high school on Vancouver Island
c) have completed the previous year with at least a 6.0/9.0 or equivalent grade point average.

Preference will be given to students in the following order:
a) demonstrated financial need
b) demonstrated participation in campus activities or volunteer and community service

Students must also submit a brief biography including the above criteria, as well as hobbies, career aspirations and name(s)/contact information of relevant references. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

**John and Debby Neville Vikes Men's Rowing Award (New)**
One or more awards are given to undergraduate or graduate students who compete on the Vikes Men's Rowing team at the University of Victoria. Award recipients must meet all U SPORTS and Canadian University Rowing Association (CURA) eligibility requirements and will be selected on the basis of leadership on and off the water, work ethic, commitment and performance criteria by the Director, Varsity Performance Sport in consultation with the Rowing Head Coach. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Department of Wellness, Recreation and Athletics.

**John and Debby Neville Vikes Women's Rowing Award (New)**
One or more awards are given to undergraduate or graduate students who compete on the Vikes Women's Rowing team at the University of Victoria. Award recipients must meet all U SPORTS and Canadian University Rowing Association (CURA) eligibility requirements and will be selected on the basis of leadership on and off the water, work ethic, commitment and performance criteria by the Director, Varsity Performance Sport in consultation with the Rowing Head Coach. Approval of the recipients will be made by the Senate Committee on A wards upon the recommendation of the Department of Wellness, Recreation and Athletics.

**Association of Women in Finance Award (New)**
One award of $3,500 is given to a woman undergraduate student enrolled in the Bachelor of Commerce program at the Peter B. Gustavson School of Business who is interested in pursuing a career in finance. Preference is for a student who fosters a more inclusive future for women in finance by engaging in one or more campus-based activities focusing on equity, diversity and inclusion.  A further preference will be given to a student with demonstrated financial need. Applicants wanting to demonstrate their engagement in one or more campus-based activities focusing on equity, diversity and inclusion must include a statement (maximum 300 words) describing their engagement.  Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business.

**Dr. Angus McLaren Graduate Scholarship in Social History of Medicine, Sexuality, Reproduction and/or Gender* (New)**
A scholarship of at least $1,500 is given to an academically outstanding graduate student in the Department of History whose research focusses on the social history of medicine, sexuality, reproduction and/or gender.  Approval of the recipient will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Department of History.

**Audrey and Carl Mawby CFUQ Saanich Peninsula ~~Bursary~~ Award* (Revised)**
One or more awards ~~Bursaries~~ are given ~~awarded~~ to women undergraduate ~~or graduate~~ students studying Canadian or British History in the Department of History with demonstrated financial need.  Preference will be given to students who have a connection with the Saanich Peninsula. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Department of History.

**Harper Grey LLP Health Law Course Prize (New)**
One prize will be given to an undergraduate student in the Faculty of Law who has demonstrated excellence in LAW 387 Health Law.  This prize may be given to a graduating student. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Law.

**Level Up Award presented by Codename Entertainment* (Revised)**
One or more awards are given to ~~an~~ undergraduate student<u>s</u> continuing in fourth year in either the Department of Computer Science or the Department of Software Engineering who ~~has~~ <u>have</u> an interest in game development.

Applicants must:
- submit a letter (maximum 500 words) answering the question "What do video games mean to you?",
- have demonstrated a strong aptitude for programming, and
- have demonstrated an interest in game development through:
- previous experience developing games, internships, co-ops, or work experience in the video game industry
- participation in Game Jams
- developing personal game projects
- membership or participation in groups such as the International Game Developers Association (IGDA) or UVicGameDev

Application forms are available on the Faculty of Engineering and Computer Science website and must be submitted by <u>March</u> ~~May~~ 31.  Approval of the recipient(s) will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Engineering and Computer Science.

**Lisa Koop Vikes Indigenous Athletic Award (New)**
One or more awards of at least $1,000 each are given to Canadian-born Indigenous undergraduate or graduate students who compete on any Vikes Varsity team at the University of Victoria. Eligible students must meet all U SPORTS eligibility requirements. Award recipients will be selected on the basis of work ethic, commitment and performance criteria by the Director, Varsity Performance Sport in consultation with the Varsity Head Coaches.

**Lobstick Award* (New)**
One or more awards of at least $1,000 each are given to women undergraduate students in the Department of Psychology who are facing financial or personal hardship.  Applicants must submit a personal statement (max 500 words) that outlines their financial or personal challenges and how they have overcome, or are currently overcoming, these challenges and also speaks to their academic and career goals.  Preference will be given to students with demonstrated financial need. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Department of Psychology.

Applications must be submitted through the online application via Online Tools under Student Awards and Financial Aid by May 31.

**Ralston S. Alexander, KC Memorial Award\* (New)**
One or more awards are given to Indigenous undergraduate students continuing in the Faculty of Law who have demonstrated academic ability together with determination, resilience, contribution and compassion in areas of life such as community service, family care or disability. Preference will be given to students who have financial need and/or who face visible and/or invisible obstacles such as mental illness; racial, cultural or gender discrimination; or physical and/or learning disabilities.
Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Law.

**University of Victoria <u>Graduate</u> Indigenous Language Revitalization Award (Revised)**
One or more awards are given to Indigenous ~~undergraduate and~~ graduate students from the nine First Nations listed below who are entering or continuing in the following programs:

- ~~Certificate in Indigenous Language Proficiency~~
- ~~Certificate in Indigenous Language Revitalization~~
- ~~Diploma in Indigenous Language Revitalization~~
- ~~Bachelor of Education in Indigenous Language Revitalization~~
- ~~Bachelor of Arts in Indigenous Language Proficiency~~
- Graduate Certificate in Indigenous Language Revitalization
- Master of Education in Indigenous Language Revitalization
- Master of Arts in Indigenous Language Revitalization

Students from the following First Nations are eligible for this award:
Songhees, Esquimalt, Tsartlip, Paquachin, Tseycum, Tsawout, Sci'anew, T'Sou-ke and Malahat

The award covers actual tuition and mandatory fees assessed in the terms required for completion of an eligible program of study. ~~Undergraduate~~ <u>Graduate</u> students registered in a minimum of ~~3.0~~ <u>1.50</u> units per term of study are eligible to receive the award.

Approval of ~~undergraduate recipients will be made by the Senate Committee on Awards and approval of graduate~~ recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Office of the Vice-President Indigenous.

**University of Victoria <u>Undergraduate</u> Indigenous Language Revitalization Award (Revised)**
One or more awards are given to Indigenous undergraduate ~~and graduate~~ students from the nine First Nations listed below who are entering or continuing in the following programs:

- Certificate in Indigenous Language Proficiency
- Certificate in Indigenous Language Revitalization
- Diploma in Indigenous Language Revitalization
- Bachelor of Education in Indigenous Language Revitalization
- Bachelor of Arts in Indigenous Language Proficiency
- ~~Graduate Certificate in Indigenous Language Revitalization~~
- ~~Master of Education in Indigenous Language Revitalization~~
- ~~Master of Arts in Indigenous Language Revitalization~~

Students from the following First Nations are eligible for this award:
Songhees, Esquimalt, Tsartlip, Paquachin, Tseycum, Tsawout, Sci'anew, T'Sou-ke and Malahat

The award covers actual tuition and mandatory fees assessed in the terms required for completion of an eligible program of study. Undergraduate students registered in a minimum of 3.0 units per term of study are eligible to receive the award.

Approval of ~~undergraduate~~ recipients will be made by the Senate Committee on Awards ~~and approval of graduate recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee~~ upon the recommendation of the Office of the Vice-President Indigenous.

# UVIC

# 2023-2024

## ANNUAL REPORT ON NON-ACADEMIC MISCONDUCT ALLEGATIONS AND RESOLUTIONS

August 2024

## Introduction

The university's Resolution of Non-Academic Misconduct Allegations Policy (hereinafter referred to as 'Policy AC1300') was approved by the Senate and the Board of Governors in May 2011. Policy AC1300 came into effect in August 2011 and was renewed and updated in August 2017. The University's Office of Student Life (OSL) is the department on campus responsible for the administration of policy AC1300. Additionally, the OSL plays a critical role in the administration of the Response to At-Risk policy, among others. Policy AC1300 is slated for review in 2024 and this process will take place over the coming months. The focus of this review will be to further develop voluntary and alternative resolution processes, ensure alignment with best practices, developments in the field and other UVic policies, and consider conduct models that are equipped to respond to the current and anticipated student context.

Policy AC1300 requires annual reporting to Senate and the Board of Governors detailing the nature of non-academic misconduct allegations, types of policy violations, sanctions assigned to students found responsible for violating the policy, and appeals. In addition to this information, trends identified over the 2023-2024 year are also summarized.

As of this 2023-2024 annual report, The Office of Student Life (OSL), the office responsible for the administration of policy AC1300, has moved to managing and observing data according to a September-August model. The purpose of this shift is to provide more meaningful statistics and reporting of trends on a year-over-year basis to align with the academic calendar.

## Purpose and Scope of Policy AC1300

Policy AC1300 was developed and implemented to respond to student non-academic misconduct in a clear, predictable, and transparent manner with consistent response mechanisms. Generally, policy jurisdiction applies to student conduct issues that occur on university property and off-campus conduct only when the behaviour is directly connected to university operations or where students are formally representing the university. The policy does not govern issues of academic integrity or academic appeals, issues of student conduct administered under the Sexualized Violence Prevention and Response Policy (GV0245), or issues that are governed by previously established university policies including the Discrimination and Harassment Policy (GV0205).

Policy AC1300 was designed to broadly address student conduct incidents that arise, such as:

- ❖ Theft, damage or destruction of property
- ❖ Unauthorized entry or presence on university property
- ❖ Fraud or impersonation
- ❖ Disruptive or dangerous behaviours to self or others
- ❖ Unlawful or high-risk alcohol and/or drug use
- ❖ Assisting in non-academic misconduct
- ❖ Failure to follow previous sanctions
- ❖ Illegal activities by a student occurring on university property or in connection with a university activity

Policy AC1300 and its associated procedures include processes that are intended to facilitate fair and consistent decisions when resolving student misconduct allegations while supporting the clarification of what constitutes non-academic student misconduct at the university. Further, the policy and associated procedures:

- Encourage the informal resolution of issues whenever appropriate
- Describe how a member of the university community can submit an allegation
- Set out investigative processes for formal allegations
- Describe possible sanctions for confirmed misconduct
- Provide criteria for determining any sanction(s) for confirmed misconduct (after investigation)
- Provide protocols for communicating decisions to the respondent and complainant; and
- Provide processes to appeal decisions and sanctions

## 2023-2024 Trends

Notable conduct trends observed by the Office of Student Life from September 2023-present are described below. These trends have resulted in increased focus and outcomes in the following areas:

- <u>Informal/Voluntary Resolution Processes</u>: There continues to be a marked shift towards the application of Informal/Voluntary Resolution processes to address non-academic misconduct concerns. This process includes engaging students in dialogue related to their behaviour, support needs, and expectations for participation in university life, to arrive at mutually agreed-upon outcomes. This typically includes a combination of outcomes aligned with what would be considered minor sanctions under policy AC1300. This approach allows for a more student-centred process and outcome that promotes meaningful engagement and accountability from the student wherever possible.

- <u>Unit Collaboration and Early Intervention</u>: A key area of focus in the 2023-2024 academic year has been on the development of collaboration across campus units for early resolution and intervention into conduct concerns. This involves comprehensive collaboration to address areas of risk, ensure access to wellness supports and responses, and implement de-escalatory approaches as much as possible.

  For example, the OSL meets regularly with Residence Services, EQHR, and support units on campus to discuss emerging conduct concerns and to determine the most appropriate policy response. The OSL continues to develop tools for shared practice and approach, decision-making criteria, and guiding principles across campus units.

The majority of referrals related to student conduct originate from Residence Services, academic departments, and Campus Security Services.

- Faculty and Department Consultation: The Office of Student Life has experienced an increase in the number of consultation inquiries and requests from faculties and departments across campus to assist with emerging student conduct concerns at the early stages of concern. The Office of Student Life works closely with academic units to resolve these issues informally.

- Growth in Case Complexity: The Office of Student Life has seen a significant increase in case files involving students with complex support needs requiring intervention, intensive support, and inter-office collaboration. Students demonstrating behaviours driven by underlying support needs, such as complex mental health issues, require processes and response models that are accessible, supportive, and interdisciplinary while also considering, at times, significant impact to community and academic spaces.
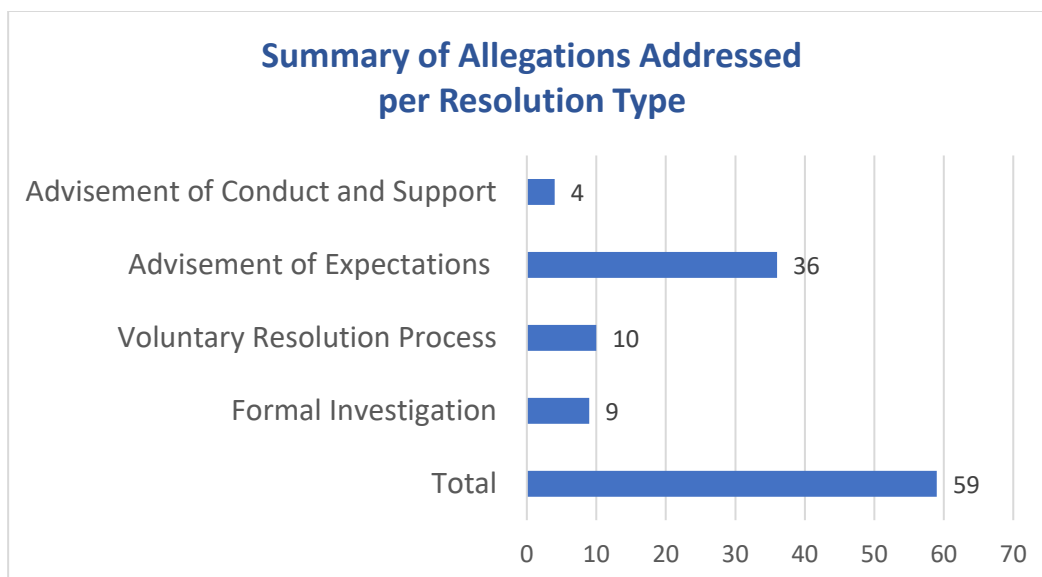
  The Office continues to build and maintain collaborative relationships with units on campus such as the Student Wellness Centre to support opportunities for referrals and support where conduct concerns and health support needs intersect. This includes the consideration of wellness and health-based processes to support a resolution under relevant policy.

- Process Development in Response to Complex Needs: The Office of Student Life continues to focus internal efforts on the development of process, learning outcomes, and approaches to support complex student and community needs. The Office of Student Life prioritized ensuring process and outcomes are accessible, equitable, and considerate of unique identities, while balancing the need for procedural fairness, meaningful outcomes, and community safety and wellbeing.

## Allegations Submitted and Reviewed Under the Policy

*Table 1 - Summary of Non-Academic Misconduct Allegations and Resolution Processes*

This table contains information on the processes used to respond to allegations under Policy AC1300.

**Summary of Allegations Addressed
per Resolution Type**

Advisement of Conduct and Support — 4
Advisement of Expectations — 36
Voluntary Resolution Process — 10
Formal Investigation — 9
Total — 59

(chart x-axis: 0 10 20 30 40 50 60 70)

Advisement of Conduct and Support – where behaviours are clearly linked to unmet support needs or impactful barriers and student experiences, the OSL may prioritize a connection to support and wellness resourcing to resolve the concerns. This approach is paired with clear communication about behavioural and community expectations in a manner that considers underlying support needs.

Advisement of Expectations - to address low-impact behaviours, or those already addressed under a different process, the OSL may choose to remind students of community expectations and discuss the concerns in a manner that does not require further process or outcomes.

Voluntary Resolution Process – Where possible and appropriate, and where the student has taken accountability for their actions, the OSL may engage a voluntary process to arrive at agreed-upon sanctions under the policy.

Formal Investigation – When appropriate, the OSL will initiate a formal investigation into a student's alleged conduct. Based on the findings and decision, the OSL may apply minor sanctions or make a recommendation for major sanctions.

Notes regarding allegations and resolution processes:

- This number compares to 49 allegations reviewed during the April 2022- March 2023 reporting period.
- A student may be investigated under Policy AC1300 for multiple allegations.
- Both formal investigations and voluntary resolution processes largely involved allegations of dangerous and disruptive behaviour. This behaviour predominantly included concerns related to threats of harm to self and others, possession of weapons, theft, and unauthorized access.

- Approximately one third of all reported cases involve students requiring complex support and intervention. As a result, many of these cases require significant resourcing, collaboration across campus partners, and time to reach a resolution.
- The currently reported number does not adequately reflect the progressive disciplinary nature of some of these files, whereby a student may interact with multiple processes under the policy.

*Table 2 – Nature of Reported Allegations/Concerns*

This table shows the occurrence of different types of allegations/concerns received by the OSL during the academic year.

**Nature of Allegations/Concerns**

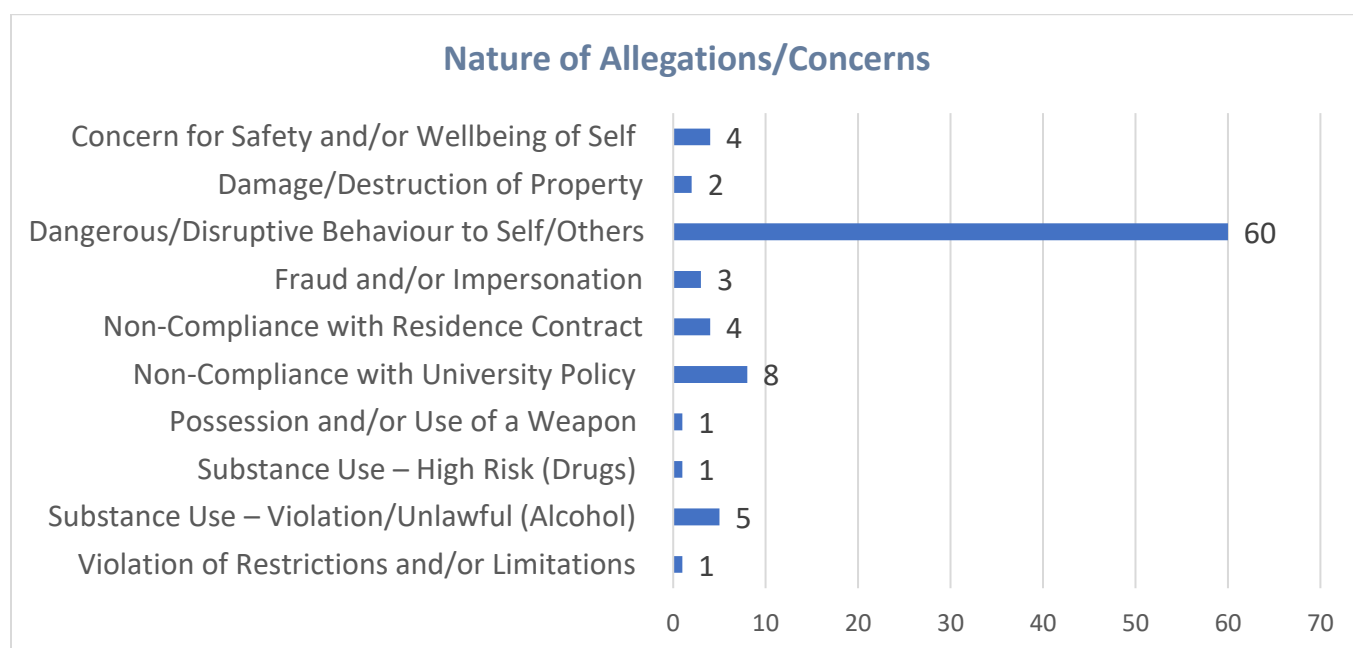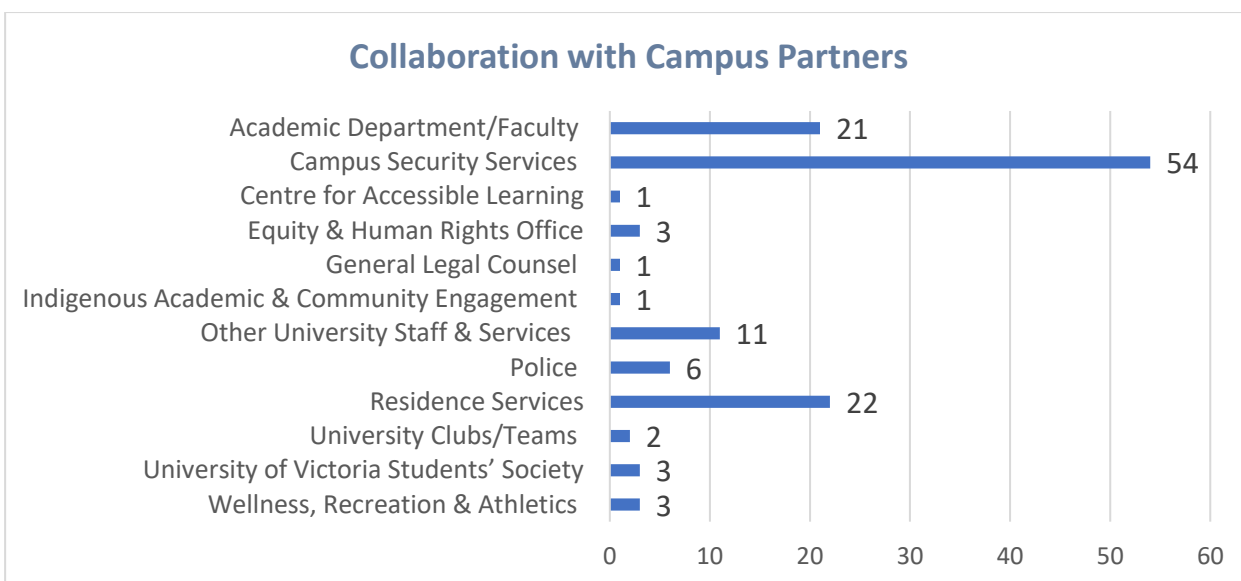| Category | Value |
|---|---|
| Concern for Safety and/or Wellbeing of Self | 4 |
| Damage/Destruction of Property | 2 |
| Dangerous/Disruptive Behaviour to Self/Others | 60 |
| Fraud and/or Impersonation | 3 |
| Non-Compliance with Residence Contract | 4 |
| Non-Compliance with University Policy | 8 |
| Possession and/or Use of a Weapon | 1 |
| Substance Use – High Risk (Drugs) | 1 |
| Substance Use – Violation/Unlawful (Alcohol) | 5 |
| Violation of Restrictions and/or Limitations | 1 |

*Table 3 – Collaboration with Campus Partners*

This table shows the frequency with which the OSL consulted and collaborated with various campus departments to resolve non-academic conduct matters.

This consultation includes reviewing reports of student conduct concerns, assessing the policy/contract options for response, and determining the most appropriate resolution pathway. The OSL plays a key role in evaluating process options and making recommendations on the preferred approach to support student and community wellbeing, appropriate outcomes, and alignment with policies and best practice. Academic and non-academic units across campus are invited and encouraged to seek consultation from the OSL when concerns arise in a particular context including classroom and academic settings, residence, athletics, or social spaces.

## Collaboration with Campus Partners

| Campus Partner | Value |
|---|---|
| Academic Department/Faculty | 21 |
| Campus Security Services | 54 |
| Centre for Accessible Learning | 1 |
| Equity & Human Rights Office | 3 |
| General Legal Counsel | 1 |
| Indigenous Academic & Community Engagement | 1 |
| Other University Staff & Services | 11 |
| Police | 6 |
| Residence Services | 22 |
| University Clubs/Teams | 2 |
| University of Victoria Students' Society | 3 |
| Wellness, Recreation & Athletics | 3 |

## Interim Measures

Non-academic misconduct processes under AC1300 operate in accordance with the university's Response to At-Risk Behaviour policy (SS9125), which provides a framework for the university to respond immediately to at-risk behaviour.

Respondents of non-academic processes may have interim measures in the form of restrictions and behavioural expectations imposed on them under SS9125. Actions imposed under SS9125 are intended to mitigate risks to the safety of individuals and/or the university community. Interim measures typically remain in place throughout the duration of a non-academic misconduct process until such time that they are replaced or removed by process outcomes. Cases with interim measures tend to be complex, as they can require extensive and time sensitive coordination with campus and community partners, responses to unexpected circumstances, and management of interim measure breaches.

During the 2023-2024 reporting period, the Student Conduct and Case Resolution team worked with 16 cases with interim measures.

## Student Support Pairings

Students participating in non-academic misconduct processes are offered opportunities to be paired with Student Support Coordinators from the Office of Student Life's Student Support Coordination Program. Student Support Coordinators can provide help with navigating conduct policies and procedures, act as a liaison with investigators, offer moral and practical support during conduct meetings, and offer referrals to other university and community-based resources.

During the 2023-2024 reporting period, 21 students opted to work with Student Support Coordinators throughout their conduct process.
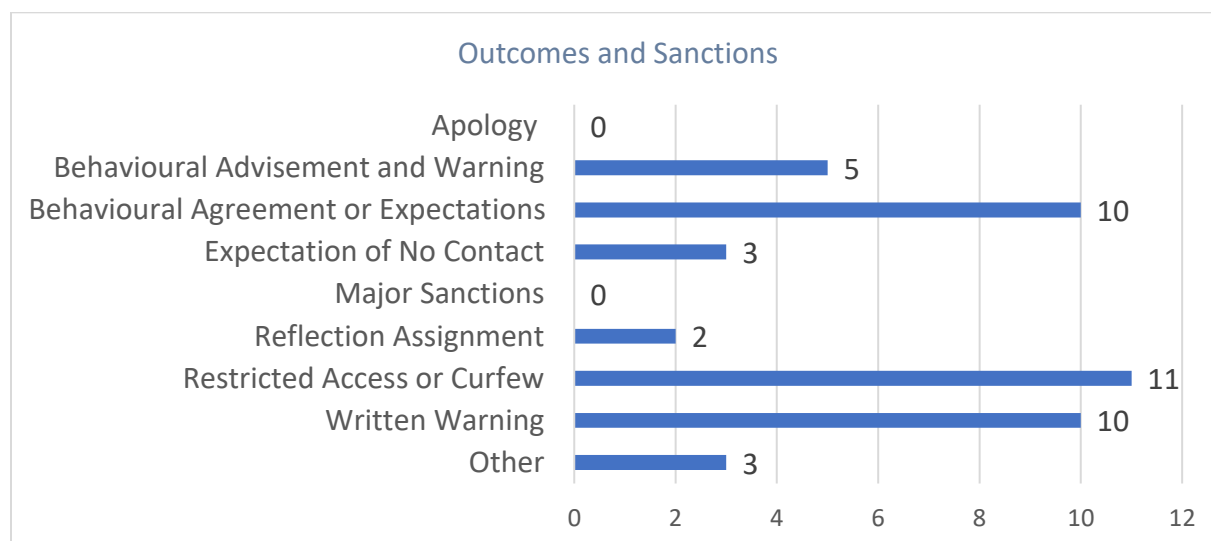
## Outcomes and Sanctions

Decisions on appropriate sanctions for confirmed misconduct are made based on numerous considerations, including:

- The seriousness and impact of the Respondent's conduct on the University Community, a University Activity or the university's reputation or property
- Whether the incident is isolated
- Whether the incident was inadvertent or deliberate
- Whether other university policies were violated
- Related financial costs
- Other mitigating factors

In acknowledgement of emerging trends, the OSL has applied Behavioural Expectations in many cases. This approach allows for dialogue, coaching, and clear instruction related to appropriate behaviour on campus in a manner that can respond to specific circumstances and the different stages of student development.

*Table 4 – Summary of Conduct Process Outcomes and Sanctions*

**Outcomes and Sanctions**

| Outcome/Sanction | Count |
|---|---|
| Apology | 0 |
| Behavioural Advisement and Warning | 5 |
| Behavioural Agreement or Expectations | 10 |
| Expectation of No Contact | 3 |
| Major Sanctions | 0 |
| Reflection Assignment | 2 |
| Restricted Access or Curfew | 11 |
| Written Warning | 10 |
| Other | 3 |

Please note that, based on the timing of when this report was prepared, not all cases included in this report have reached a resolution and, as such, no information on the outcome is available.

## Appeals

A Respondent may appeal a decision or action taken by the university under Policy AC1300, provided that sufficient grounds exist in accordance with formal appeal procedures.

No appeals were submitted during the 2023-2024 reporting period.

## Response to Trends

In response to the identified trends, the Office of Student Life plans to:

- Continue working with Residence Services, health services, and other campus partners to identify and implement opportunities for early intervention and prevention.
- Explore options for enhancing operational capacity and resources to support increasing case complexity and case volume.
- Develop further support resources for faculty and departments to respond to non-academic behavioural concerns occurring in the academic environment.
- Continue to expand learning and accountability resources for students related to the outcomes of resolution processes under the policy.

## Response to At-Risk Behaviour Policy

The University's Response to At-Risk Behaviour Policy (SS9125) is intended to provide a framework for the institution to respond immediately to at-risk behaviour. In general, policy SS9125 may be applied where any community member is exhibiting high-risk behaviour that requires an institutional response with leadership from Campus Security Services. Several units may be involved in the application and administration of the policy and a list of Administrative Authorities is contained within the policy.

Student Affairs, and the Office of Student Life (OSL) as the primary delegate, is the Administrative Authority under the policy for responding to students registered or actively participating in degree-seeking programs for behaviours occurring outside the classroom environment. The Office of Student Life plays a key role in determining appropriate interventions and applying Interim Measures in response to the at-risk behaviour, managing the interim measures, and consulting with Campus Security to address ongoing safety needs for the student and broader community. These behaviours often also fall under the Non-Academic Misconduct policy, the OSL is also often involved in the long-term resolution process to address the concerns.

In recent years, the OSL has witnessed an increase in the complexity and risk associated with concerning student behaviours. As such, a significant amount of resourcing and consultation is required to appropriately manage students exhibiting at-risk behaviour. In the 2024-2025 year, the OSL aims to capture data to best reflect trends in this area and to identify opportunities for supporting and intervening in concerning conduct in a manner that meets the needs of the community. The OSL also continues to focus on establishing pathways under the At-Risk policy to introduce health-based interventions where behaviours may be resulting from underlying mental health concerns.

## At-Risk Behaviour

According to policy SS9125, at-risk behaviour is behaviour that:

- involves unlawful, dangerous, or violent conduct
- leads to a reasonable belief that the safety or security of any person(s) is threatened, whether or not the threat was communicated to such person(s)
- leads to a reasonable belief that the individual engaging in the behaviour is at imminent risk of harm or self-harm
- leads to a reasonable belief that the safety of property is threatened.

In the 2023-2024 year, the Office of Student Life was involved in administering interim measures for 18 students who were reportedly engaging in at-risk behaviour.
- 16 files included allegations of non-academic misconduct
  - These included behaviours that were alleged to be dangerous and that

presented a risk to the safety and wellbeing of community members.
- 2 files reviewed under at-risk also involved risk of damage to university property
- 2 cases involved allegations of sexualized violence under the Sexualized Violence Prevention and Response policy

## Interim Measures

Interim Measures, applied under policy SS9125, restrictions on a student's ability to enter upon or to carry out activities upon university premises, or their ability to exercise university privileges. Interim measures are not intended to be disciplinary in nature and, instead, are focused on addressing concerns to safety and wellbeing. When applying Interim Measures, the Office of Student Life aims to balance a student's access to learning and community spaces while also addressing risks to self, others, and property. To determine the appropriate measures, and potential impacts, the OSL will consult with campus partners including Campus Security and General Counsel.

Interim Measures applied during the 2023-2024 academic year included:

- 15 cases involved restricted access to areas, or all, of University Property
- 7 files involved a relocation within the Residence Complex
- 6 cases involved an Expectation of No Contact with another community member
- 18 files involved Behavioural Expectations

Interim Measures applied under policy SS9125 are designed to address safety concerns and may include the following:

- ❖ Restriction from accessing all or parts of campus (for example, the Residence Complex, CARSA, or specific buildings.)
- ❖ Expectations of No Contact
- ❖ Residence Room Relocation or Removal from On-Campus Residence
- ❖ Behavioural Expectations
- ❖ Requirement for online learning