



## Residence Ambassador Position 2025-26

The Residence Ambassador program is a volunteer team of returning students who will welcome new students to campus as part of Residence Move-In Weekend and Orientation. We are looking to select and train a team of 30-40 Residence Ambassadors for the 2025-26 academic school year!

Ambassadors foster a welcoming and supportive environment for the residents, and provide encouragement to both the residence students and their families! In addition, Ambassadors help to facilitate events and activities throughout the weekend to enhance the move in experience and build social connections amongst residents.

Common tasks during Move-In Weekend include:

- way finding and directions
- line management
- parking lot assistance
- set up and take down
- providing assistance at the Move-In fair

Common tasks during Orientation events include:

- set up and take down
- line management
- leading or demonstrating activities
- preparing supplies
- engaging with residents, fostering social connections
- introducing entertainment acts
- handing out refreshments

### Availability Requirements

All Ambassadors selected for this volunteer program **must** be available for the following dates:

- **Friday, August 29<sup>th</sup>** Ambassador Training Day, 10am-2pm on campus (lunch provided)
- **Sunday, August 31<sup>st</sup>** – Move-In Day #1 and Evening Orientation Activities (day and evening shifts)
- **Monday, September 1<sup>st</sup> (Labour Day)**- Move-In Day #2 and Evening Orientation Activities (day and evening shifts)
- **Weekend of Friday, January 2<sup>nd</sup> -Sunday, January 4<sup>th</sup>, 2026**- January Move-In Orientation activities (date/time TBA)

\*\*Ambassadors who will be moving into Residence for the fall semester will be eligible for early move in on **Wednesday, August 27<sup>th</sup>**.\*\*



## Volunteer Hours and Shifts

While all Ambassadors are required to be available for the entire Labour Day weekend, you will NOT be scheduled to volunteer more than 8 total hours during any given day. In addition, we will ensure you are given opportunities to eat and take breaks throughout your scheduled shifts. Shifts could start as early as 7:30am in the morning and end after midnight.

## Role Expectations

### *Leadership*

- Create a welcoming and inclusive environment for all residence students and their families
- Assist in facilitating residence move in day and orientation activities to help create social connections between students
- Encourage active involvement from all group members, ensuring no one is left out
- Answer questions from students and share tips and experiences gained during your time at UVic

### *Professionalism*

- Be a role model for leadership and active commitment to the program
- Maintain prompt communication with Residence Services staff
- Embody the values of UVic as an Ambassador for Residence Services
- Set an exemplary standard of conduct at all times

### *Core competencies and skills*

- Exercise good judgement
- Strong communication skills
- Ability to work independently and in a team environment
- Passion for the student experience and community building
- Ability to reflect on and communicate the needs/trends of students
- Have an understanding of the systemic challenges and structural barriers students may face in accessing and attending UVic

### *Qualifications*

- Be returning to UVic as an undergraduate or graduate student in Fall 2025
- Have completed a minimum of one term of study at UVic by May 2025
- Be in good non-academic and academic standing with UVic and in good standing with Residence Services
- Having lived in UVic Residence in the past will be considered an asset

## Benefits of Involvement

1. Build or enhance your co-curricular record (CCR)
2. Access training, professional development and future student leadership opportunities
3. Receive a personalized reference letter (on request)
4. Develop skills in leadership, public speaking, group facilitation and more
5. Be part of a community of dynamic student volunteers and make friends
6. Leave a legacy in the UVic community and shape the student experience for the year ahead



## Compensation

- A guaranteed UVic Residence Housing offer for an **undergraduate room** (traditional dorm room, pod room or cluster room) for the 2025-26 academic year. Standard room and board fees are the responsibility of the student. Applicants must officially apply to the Residence portal by **May 15, 2025** in order to be eligible for this benefit
- A \$90 flex fund guest card to use to supplement meal purchases over the labour day weekend.
- A Move-In Weekend T-Shirt

## Application Process

- Interested candidates will need to complete an online application form and submit by Monday April 28<sup>th</sup>, 2025 at 4:30p.m (PST). [ONLINE APPLICATION FORM](#)
- After application review, shortlisted applicants will be invited to participate in a virtual group interview in May of 2025.
- We thank all of those students who show interest in this volunteer position, however only those shortlisted will be contacted.

For any questions about the program or the application process, please email [rescre@uvic.ca](mailto:rescre@uvic.ca).