

UNIVERSITY OF VICTORIA FURNITURE POLICY 6415 - APPENDIX A

EXECUTIVE OFFICES IE: PRESIDENT, VP'S, AVP'S, DEANS, REGISTRAR, UNIV. SEC, CHIEF LIBRARIAN, ED'S
 PRIVATE OFFICES IE: STAFF, FACULTY, DIRECTORS, MANAGERS, OFFICERS
 OFFICES: SESSIONALS, SPECIALIST INSTRUCTORS, PIMS, ADJUNCTS, OFFICE ADMINISTRATORS
 ADMINISTRATION SPACES - OPEN PLAN: ADMIN, COORDINATORS
 GRADUATE STUDENT ROOMS:
 DORM ROOMS

COMPONENT DESCRIPTION									NOTES
EXECUTIVE OFFICE									
HP LAM	1 - Height Adjustable Desk 60x30							X	
HP LAM	1 - Return Desk 72x24							X	
HP LAM	1 - Wardrobe Combination Storage/Filing							X	Options - size
HP LAM	1 - Bookcase							X	Options - size
HP LAM	1 - BF Mobile Pedestal							X	
METAL	2 - Monitor Arms							X	
HP LAM	1 - Meeting Table							X	Options - size, shape
PRIVATE OFFICE:									
HP LAM	1 - Height Adjustable Desk 60x30							X	
HP LAM	1 - Return Desk 60x24							X	
HP LAM	1 - BBF Mobile Pedestal							X	
METAL	2 - Monitor Arms							X	
HP LAM	1 - Bookcase 3H							X	
HP LAM	Small Meeting Table							X	Options - size, shape
OFFICES:									
HP LAM	1 - Height Adjustable Desk 60x30						X		
HP LAM	1 - Return Desk 60x24						X		
HP LAM	1 - BBF Mobile Pedestal						X		
HP LAM	1 - Bookcase 3H						X		
METAL	2 - Monitor Arms						X		
HP LAM	1 - Small Meeting Table						X		
ADMINISTRATION OPEN PLAN: SUPPORT STAFF, COORDINATORS									
HP LAM	1 - Height Adjustable Desk 60x30				X				
HP LAM	1 - Return Desk 60x24				X				
HP LAM	1 - Storage Tower with BBF Drawers				X				
METAL	2 - Monitor Arms				X				
HP LAM	Lockers - 1 per FTE				X				
GLASS/PLEXI	1 - Privacy Screen (attached to desk)				X				Quantity may vary based on layout
GRAD STUDENT AREAS:									
HP LAM	1 - Desk 48x24 per Student		X						
HP LAM	1 - BBF Mobile Pedestal		X						
DORM ROOMS:									
METAL	1 - SINGLE LONG BED FRAME	X							Quantity as required
UPHOLSTERY	1 - SINGLE LONG MATTRESS	X							
HP LAM	1 - STUDENT DESK W/CARREL	X							
HP LAM	1 - BBF PEDESTAL	X							
HP LAM	1 - WARDROBE COMBINATION W/DRAWERS	X							
SEATING:									
POLY	STUDY CHAIR - FOUR POINT BASE - NO ARMS	X							
UPHOLSTERY	G-6 STACKING SIDE CHAIR W/ARMS - ERGO					X	X		Quantity 2
UPHOLSTERY	G-1 PRIVATE OFFICE TASK CHAIR W/ARMS - ERGO						X	X	
UPHOLSTERY	G-2 ADMIN SUPPORT TASK CHAIR W/ARMS - ERGO			X	X				
POLY	G-4 GRAD STUDENT STENO CHAIR - ERGO		X						
UPHOLSTERY	G-11 MEETING ROOM TASK CHAIR							X	Quantity TBD
FITAMENTS:									
	1 - Magnetic Whiteboard - 60x48	X	X	X	X	X	X	X	
WOOD	Wallmounted 4 Coathook Board - 36x5	X			X	X	X	X	